



Republic of the Philippines  
Province of Oriental Mindoro  
City of Calapan

**TAUMBAYAN** ANG  
**MA** SUSUNOD  
SA TAYUTAY NG MATAPIRANG PANGULO

## CONTRACT AGREEMENT

**THIS AGREEMENT**, made this **MARCH 24, 2025** between **CITY GOVERNMENT OF CALAPAN**, New City Hall, Guinobatan, Calapan City, Oriental Mindoro (hereinafter called the "**Entity**") and **F.S. SUGAY CONSTRUCTION & SUPPLIES**, Sto. Niño, Calapan City (hereinafter called the "**Contractor**").

**WHEREAS**, the **CITY GOVERNMENT OF CALAPAN** is desirous that Contractor execute **REPAIR & REHABILITATION OF CITY MAYOR'S OFFICE, CITY HALL, GUINOBATAN, CALAPAN CITY** with Contract No. **CGC-CY2025-13-0321** (hereinafter called "the Works") and the **CITY** has accepted the Bid for **TWO MILLION NINE HUNDRED NINETY – SEVEN THOUSAND ONE PESO AND 35/100 (P 2,997,001.35)** by Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:

- a. Philippine Bidding Documents (PBDs);
  - i. Drawings/Plans;
  - ii. Specifications;
  - iii. Bill of Quantities;
  - iv. General and Special Conditions of Contract;
  - v. Supplemental or Bid Bulletins, if any;

- b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid Form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g. Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring entity's bid evaluation;

- c. Performance Security;
- d. Notice of Award of Contract and the Bidder's conforme, thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration of the payment to be made by the **CITY** to the **CONTRACTOR** as hereinafter mentioned, the **CONTRACTOR** hereby covenants with the **CITY**, to execute, complete and remedy any defects in conformity with the provisions of this

CERTIFIED TRUE COPY

NAME: \_\_\_\_\_

DESIGNATION: HEAD OF SECRETARIAT

CITY ACCOUNTANT:

EDGARDO C. BASILAN

CITY PLANNING & DEVELOPMENT COORDINATOR:

JOSELITO R. BAUTISTA

CONTRACTOR:

FRANCILITA S. SUGAY

CITY MAYOR:

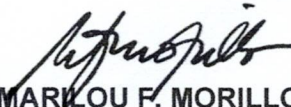
MARILOU F. MORILLO



Contract Agreement. The contract completion time is **EIGHTY (80)** calendar days from the date, Notice to Proceed is received by the **CONTRACTOR**. Advance Payment equivalent to fifteen percent (15 %) of the total contract price shall be made only upon a written request of the contractor to be approved by the Head of the Procuring Entity. Likewise, the contractor shall then submit an irrevocable standby letter of credit of equivalent value from a commercial bank, a bank guarantee or a surety bond callable upon demand issued by surety or insurance company duly licensed by the Insurance Commission and confirmed by the procuring Entity. The advance payment shall be made in lump sum and to be repaid by the contractor by deducting fifteen percent (15 %) from his periodic progress payments. Progress Payment by the CITY may be on monthly work accomplishment basis certified by the City project engineer. Materials and equipment delivered in the site but not completely put in place shall not be included for payment.

4. In consideration for the sum of **TWO MILLION NINE HUNDRED NINETY – SEVEN THOUSAND ONE PESO AND 35/100 (P 2,997,001.35)** or such other sums as may be ascertained, **F.S. SUGAY CONSTRUCTION & SUPPLIES**, agrees to **REPAIR & REHABILITATION OF CITY MAYOR'S OFFICE, CITY HALL, GUINOBATAN, CALAPAN CITY** in accordance with his/her/its Bid.
5. The **CITY GOVERNMENT OF CALAPAN** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed the day and year first before written.

  
**MARLOU F. MORILLO**  
City Mayor

For:

**CITY GOVERNMENT OF CALAPAN**

  
**FRANCILITA S. SUGAY**  
Contractor

For:

**F.S. SUGAY CONSTRUCTION & SUPPLIES**

Witnesses:

  
**EDGARDO C. BASILAN**  
City Accountant

  
**JOSELITO R. BAUTISTA**  
City Planning & Development Coordinator

**CERTIFIED TRUE COPY**

NAME: 

DESIGNATION: **HEAD DAC SECRETARIAT**

## ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES }  
PROVINCE OF ORIENTAL MINDORO } s.s.  
CALAPAN CITY }

BEFORE ME, as the Notary Public for and within the City of Calapan personally appeared **HON. MARILOU F. MORILLO**, City Mayor, representing the **City Government of Calapan** with a CTC No. 15706230 issued on January 06, 2025 at Calapan City, Oriental Mindoro and **MS. FRANCILITA S. SUGAY**, Proprietor, representing **F. S. SUGAY CONSTRUCTION & SUPPLIES** with a CTC No. 15703188 issued on January 06, 2025 at Calapan City known to me as the same person ho at the foregoing **CONTRACT AGREEMENT** and they acknowledged to me this is their true act and need deed for in behalf of the parties they represented.

The instrument consist of three (3) pages, including this page, on which is written duly signed by the contracting parties and witnesses on the left margin of the other pages.

IN WITNESS WHEREOF, I HAVE HEREUNTO AFFIXED MY Signs and Official Seal this **March 24, 2025.**

### NOTARY PUBLIC

Until  
PTR No.  
Issued at  
Issued on

Doc. No. 504  
Page No. 102  
Book No. 139  
Series of 2025

**ATTY. Y. RAYMOND JOEL L. BALBUENA**  
Roll of Attorney's No. 61087  
IBP Lifetime No. 010769  
PTR No. 1427926 - Calapan City  
MCLE Compliance No. VII-0005057  
Notarial Commission until December 31, 2026

CERTIFIED TRUE COPY

NAME: [Signature]

DESIGNATION: HEAD BAC SECRETARIAT