

CITY OF CALAPAN

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

[illegible]

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

MARILOU F. MORILLO

City Mayor

Date _____

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.:

Certified Correct: