

PURCHASE ORDER
CITY OF CALAPAN

Supplier: MARC JILL GENERAL MERCHANDISE	P.O. No.: <u>1280</u>
Address: Ilaya, Calapan City	Date: <u>08-27-23</u>
TIN: <u>134-914-104-000</u>	Mode of Procurement: <u>BIDDING</u>
	PR No./s: <u>1530</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>City Government of Calapan</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within thirty (30) days upon receipt of P.O</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	Backpack, small (for Kinder & Gr. 1)	4,402	134.95	594,049.90
2	pcs	Backpack, medium (for Gr. 2)	2,583	164.95	426,065.85
3	pcs	Ecobags (for Sped & Gr. 3)	3,242	11.95	38,741.90
4	pcs	Mongol Pencils #2, big (for Kinder & Gr. 1)	20,955	17.45	365,664.75
5	pcs	Mongol Pencils #2, medium (for Gr. 3)	8,697	10.59	92,101.23
6	pads	Writing Papers (for Kinder)	5,868	23.95	140,538.60
7	pads	Pad Papers (for Gr. 1-3)	23,784	20.95	498,274.80
8	pcs	Writing Notebooks (for Kinder)	5,868	26.95	158,142.60
9	pcs	Writing Notebooks (for Gr. 1-2)	35,203	26.95	948,720.85
10	pcs	Writing Notebooks (for Gr. 3)	23,192	26.95	625,024.40
11	pcs	Coloring Notebooks (for Sped)	1,029	97.45	100,276.05
12	pcs	Tracing Notebooks (for Sped)	1029	84.70	87,156.30
13	pcs	Sacks	500	24.75	12,375.00
14	pcs	Staplers with built in remover #135	10	419.50	4,195.00
15	boxes	Staple wires #135	10	59.90	599.00
16	pcs	Scissors, big, stainless	10	119.00	1,190.00
17	rolls	Straw, plastic	10	74.75	747.50
18	rolls	Packaging Tape, 2" transparent	20	69.50	1,390.00
19	pcs	Cutter, big	10	119.50	1,195.00
20	rolls	Masking Tapes, 1"	10	49.50	495.00
21	box	Pentel pen, broad, red	1	643.50	643.50
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(Total Amount in Words): Four million ninety seven thousand five hundred eighty seven pesos & 23/100 **4,097,587.23**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

MARC JILL GENERAL MERCHANDISE

Signature over Printed Name of Supplier

AUG. 23, 2023

Date

MARILOU F. MORILLO

City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

Secretary to the Sanggunian

Date