



Republic of the Philippines  
Province of Oriental Mindoro  
CITY OF CALAPAN

**TAUMBAYAN** ANG  
**MA** SUSUNOD  
SA LAPO NG MAMAMANGANG PUSAPUSAP

## OFFICE OF THE CITY MAYOR

### NOTICE TO PROCEED

May 10, 2023

**MS. ANDREA M. DE LEON**

General Sales Manager

**FORD EDSA INC.**

San Juan City

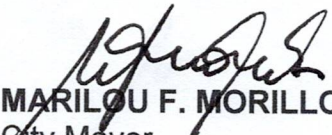
Dear Mam:

The attached Contract having been approved, notice is hereby given to **FORD EDSA INC.** that work may proceed on the **PROCUREMENT AND DELIVERY OF ONE MOTOR VEHICLE TO BE USED BY PUBLIC SAFETY DEPARTMENT** effective on **May 11, 2023.**

Your receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Calapan.

Very truly yours,

  
**MARILOU F. MORILLO**  
City Mayor

I acknowledge receipt of this notice on 5-11-2023

Name of the Representative of the Bidder: ANDREA M. DE LEON

Authorized Signature: 