

PURCHASE ORDER
CITY OF CALAPAN

Supplier: **VILMA ROLDAN RTW STORE**

Address: Calapan City

TIN: 167-381-426-000

P.O. No.: 0424

Date: 09.12.25

Mode of Procurement: Small Value

PR No./s. 0251

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **CMO**

Date of Delivery: within seven (7) days upon receipt of P.O.

Delivery Term **FOB Destination**

Payment Term **N/60**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		March 19, 2025			
		Lot 2- Other Supplies and Materials			
1	pcs	Sun visor	1700	98.00	166,600.00

(Total Amount in Words) **One hundred thirty four thousand thirty five pesos only.**

166,600.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Vilma Roldan

VILMA ROLDAN RTW STORE

Signature over Printed Name of Supplier

Date

Very truly yours,

Mariolou F. Morillo
MARILOU F. MORILLO

City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct: _____

Secretary to the Sanggunian

Date