## **PURCHASE ORDER**

CITY OF CALAPAN

Supplier: Beltronic Electronic Supply			P.O. No.: 04%		
Address: Lalud, Calapan City  TIN: 931 - 941 - 951 - 00000			Date: 00 25  Mode of Procurement: small value  PR No./s: 2629		
Gentlemen: Pleas	se furnish this O	office the following articles subject to the terms and			-
Place of Delivery: BFP, New City Hall, Guinobatan, Calapan City			Delivery Term: FOB Destination		
Date of Delivery: within thirty (30) days upon receipt of P.O.			Payment Term: N/60		
Stock/ Property No.	Unit	Descripttion	Quantity	Unit Cost	Amount
	pc pc set pc box pc pc pc pc	LOT 2 - OFFICE EQUIPMENT AND SUPPLY Photocopy Machine ( Xerox ) [wifi, A3, with feeder] Printer with Pigment Ink [Copy, Print, Scan with feeder] Pigment Ink Refill [BLK,C,M,Y] White Folder (Long) Bond Paper (Long 70 gsm) Laminating Machine[A3/A4 Laminator] Laminating Film A3 Laminating Film Long Desktop Computer (CPU, 22" Monitor, Keyboard, Mouse, AVR, UPS) DSLR Camera with Lens	1 3 3000 10 1 50 200 1	113,000.00 13,500.00 1,950.00 8.50 1,440.00 5,990.00 18.50 21.00 54,050.00 32,000.00	113,000.00 13,500.00 5,850.00 25,500.00 14,400.00 5,990.00 925.00 4,200.00 32,000.00
(Total Amou	nt in Words)				
		the full delivery within the time specified above, a penalty the undelivered item/s.	of one-tenth (1/10) o	f one percent for every	
Conforme:			Very truly yours,		
Signature over Printed Name of Supplier  Date			MARILOVA. MORILLO  Gity Mayor		
(In	case of Negotia	tted Purchase pursuant to Section 369 (a) of RA 716	0, this portion mus	t be accomplished.)	
Approv	ed per Sangguni	ian Resolution No.:			
Се	rtified Correct:				
	Sec	retary to the Sanggunian	Date		