

PURCHASE REQUEST

LGU: **CITY OF CALAPAN**

Fund: **GENERAL FUND**

Department: **CASD**
Section:

PR No.: **0099**
FPP:

Date: **2/17/2025**

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
<i>Lot 1</i>					
		Meals and snacks: 26 February 2025			
1	pax	Snacks: Cake slice, 500ml bottled water	700	100.00	70,000.00
2	pax	Meals: Rice, Fish fillet, Chop suey, water, sweets	40	200.00	8,000.00
		SUBTOTAL A			78,000.00
<i>Lot 2</i>					
3	pcs	Token for Judges	3	1,000.00	3,000.00
4	pcs	Crown (Winner)	1	490.00	490.00
5	pcs	Crown (1 st Runner Up & 2 nd Runner	2	370.00	740.00
6	pcs	Trophy (Winner)	1	650.00	650.00
7	pcs	Trophy (1 st Runner Up & 2 nd Runner	2	535.00	1,070.00
8	pack	Specialty board paper 10's	10	55.00	550.00
9	pack	Garbage bag 10's large	2	100.00	200.00
10	bottle	Handwash liquid soap	6	125.00	750.00
11	bundle	Tissue roll 12's	1	300.00	300.00
12	can	Air freshner, spray	2	320.00	640.00
13	pcs	albatross	10	65.00	650.00
14	pack	Paper plates 9" silver laminated	10	83.00	830.00
15	pack	Paper cup, 12 oz. 25's	10	164.00	1,640.00
16	pcs	sash	42	50.00	2,100.00
17	pcs	Tarpaulin (2x4)	2	150.00	300.00
18	pcs	Tarpaulin (4x8)	1	550.00	550.00
19	pcs	Tarpaulin (8x12)	1	1,625.00	1,625.00
20	pcs	Tarpaulin (10x16)	1	2,800.00	2,800.00
		SUBTOTAL B			18,885.00
					96,885.00

AS IS TO BUDGET AVAILABILITY
LORIETA R. A. GALICIA
CGDH-CITY BUDGET OFFICER
AGM current dev't prog.
OTHER RELATED PROJECTS

Purpose: **For use during the 27th Founding Anniversary of the City of Calapan**

Signature:	Requested by:	Cash Availability:	Approved by:
Printed Name:	JASPER B ADRIATICO	NICHASIO D. CATAPANG	MARILOU E. MORILLO
Designation:	CASD Focal Person	City Treasurer	City Mayor

PR 2021 v. 0

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CERTIFIED TRUE COPY: *for*