

PURCHASE REQUEST

POSTED

LGU: **CITY OF CALAPAN**Date: 4/26/2025Fund: **GENERAL FUND**Department: **CMO**PR No.: 0211Date: 02/26/2025

Section: _____

FPP: _____

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		March 08, 2025			
		LOT 1			
1	pax	Snacks AM: Ensaymada and water	800	80.00	64,000.00
2	pax	Lunch: Rice, Pork Adobo, Mixed Vegetables and Juice	500	200.00	100,000.00
3	pax	Snacks PM: Pancit w/ toasted bread and water	500	100.00	50,000.00
		Sub Total 1			214,000.00
		LOT 2			
1		T-shirt w/Print			
	pcs	Small - 100	100	309.00	30,900.00
	pcs	Medium - 100	100	310.00	31,000.00
	pcs	Large - 100	100	330.00	33,000.00
	pcs	XL - 30	30	340.00	10,200.00
	pcs	2XL - 20	20	345.00	6,900.00
		Sub Total 2			112,000.00
					326,000.00

OK AS TO BUDGET AVAILABILITY

[Signature]

LORIETA R. A. GALICIA

CDDH - CITY BUDGET OFFICE

Gender and Development

Purpose: Meals & Snacks to be served National Women's Month CelebrationT-shirt for the National Women's Month Celebration

Signature: *[Signature]*

Printed Name: **MS. JUNIE ROSE S. GAHOL**

Designation: **SAO/GAD FOCAL PERSON**

Cash Availability:

[Signature]

NICASIO D. CATAPANG

City Treasurer

Approved by: *[Signature]*

MARILOU F. MORILLO

City Mayor

0214