

PURCHASE REQUEST

Date: 03/01/25

LGU: **CITY OF CALAPAN**

Fund: **GENERAL FUND**

Department: _____ PR No.: 8192
Section: CIO FPP: 1121

Date: 2/27/25

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	pcs.	NEWSLETTER PRINTING 8pages colored front & black, colored centerfold, bookpaper, size 11"x13"	7500	15.00	112,500.00
TOTAL					112,500.00

OK AS TO BUDGET AVAILABILITY
LORIETA R. A. GALICIA
CGDN - CITY BUDGET OFFICE
comm. DEPT. func.

Purpose: for the use of CIO's Promotional Materials

Signature: _____ Printed Name: EVARO R. VENTURINA Designation: <i>Executive Assistant I</i>	Requested by: _____	Cash Availability: _____ NICASIO CATAPANG <i>City Treasurer</i> 0189	Approved by: _____ MARILOU F. MORILLO <i>City Mayor</i>
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