

# PURCHASE REQUEST

LGU: **CITY OF CALAPAN**

Fund: **GENERAL FUND**

Department: **City PESO**

PR No.: **0423**



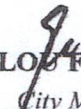
Date: **02/24/2025**

Section:

FPP:

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
<b>PASSPORT ON WHEELS March 20, 2025</b>					
<b>LOT I - Departure of DFA Team March 21, 2025</b>					
1	lot	Van Rental - Calapan to DFA and vice versa	2	30,000.00	60,000.00
<b>Sub-Total - LOT I</b>					<b>60,000.00</b>
<b>LOT II - Hotel Accommodation March 19-20, 2025</b>					
1	rooms	Hotel Accommodation (2 nights)	10	2,700.00	54,000.00
2		Function Room for exit conference			15,000.00
<b>Sub-Total - LOT II</b>					<b>69,000.00</b>
<b>LOT III - Meals</b>					
<b>March 4, 2025 (Encoding)</b>					
1	pax	Rice, chicken afritada, fruits and btl. water (Lunch)	14	250.00	3,500.00
<b>March 5, 2025 (Encoding)</b>					
2	pax	Rice, sweet and sour chicken and btl. water (Lunch)	14	250.00	3,500.00
<b>March 6, 2025 (Encoding)</b>					
3	pax	Rice, pork afritada, candy and btl. Water (Lunch)	14	250.00	3,500.00
<b>March 7, 2025 (Encoding)</b>					
4	pax	Rice, chicken fillet, buttered vegetables candy and btl. water (Lunch)	14	250.00	3,500.00
<b>March 19, 2025 (DFA Team Arrival)</b>					
5	pax	Rice, sinigang (tanigue), fried chicken and water (Dinner)	20	350.00	7,000.00
<b>March 20, 2025 (Passporting Day)</b>					
6	pax	Tapsilog, biya(tuyo), banana & coffee/chocolate (Breakfast)	18	350.00	6,300.00
7	pax	Rice, shrimp sinigang, fresh fruits & btl. water (Lunch)	18	350.00	6,300.00
8	pax	Creamy spaghetti, toast bread and juice (Snack AM)	18	150.00	2,700.00
9	pax	Special cheesy ensaymada and juice (Snack PM)	18	150.00	2,700.00
10	pax	Rice, buttered shrimp, fried fish and btl. water (Dinner)	18	350.00	6,300.00
11	pax	Rice, fried chicken, candy and btl. water (Lunch)	30	250.00	7,500.00
12	pax	Macaroni spaghetti and btl. water (Snack AM)	30	150.00	4,500.00
13	pax	Chicken sandwich and btl. water (Snack PM)	30	150.00	4,500.00
14	pax	Rice, roasted beef, buttered shrimp, fresh fruits & water	25	450.00	11,250.00
<b>March 21, 2025 (Departure of DFA Team)</b>					
15	pax	Fried rice, longganisa, egg, banana & coffee/chocolate (Breakfast)	18	350.00	6,300.00
<b>Sub-Total - LOT III</b>					<b>79,350.00</b>

Purpose: For the use of Passport on Wheels (POW).

Requested by: Signature:  Printed Name: <b>DR. EDER AM. REDUBLO</b> Designation: <b>PESO Manager</b>	Cash Availability:  <b>NICASIO MACATANG</b> City Treasurer	Approved by:  <b>MARIELO F. MORILLO</b> City Mayor
--	--	--