
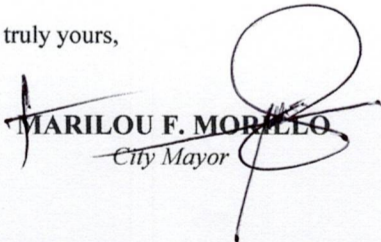


PURCHASE ORDER
CITY OF CALAPAN

| | | | | | |
|--|------|---|---|-----------|------------|
| Supplier: <u>SAPPHIRE DESIGNS PRINTING SERVICES</u> | | | P.O. No.: <u>0181</u> | | |
| Address: <u>Calapan City</u> | | | Date: <u>03-13-25</u> | | |
| TIN: <u>138-213-994-000</u> | | | Mode of Procurement: <u>Small Value</u> | | |
| | | | PR No./s <u>0246</u> | | |
| Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein: | | | | | |
| Place of Delivery: <u>CHRM</u> | | | Delivery Term <u>FOB Destination</u> | | |
| Date of Delivery: <u>within 30 days upon receipt of P.O.</u> | | | Payment Term <u>N/60</u> | | |
| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
| | | March 19, 2025 | | | |
| 1 | pcs | 8x11" Plaque, wood, engraved print with stand and 6x7"picture | 2 | 2,495.00 | 4,990.00 |
| 2 | pcs | 8x11" Plaque, wood, engraved print with stand and 6x7"picture | 4 | 2,495.00 | 9,980.00 |
| 3 | pcs | 8x11" Plaque, wood, engraved print with stand and 6x7"picture | 7 | 2,495.00 | 17,465.00 |
| 4 | pcs | 7x10" Plaque, wood, engraved print with stand | 8 | 2,095.00 | 16,760.00 |
| 5 | pcs | 7x10" Plaque, wood, engraved print with stand | 2 | 2,095.00 | 4,190.00 |
| 6 | pcs | 6x9" Plaque, wood, engraved print with stand | 29 | 1,195.00 | 34,655.00 |
| 7 | pcs | 6x9" Plaque, wood, engraved print with stand | 19 | 1,195.00 | 22,705.00 |
| (Total Amount in Words) One hundred ten thousand seven hundred forty five pesos only. | | | | | 110,745.00 |
| In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. | | | | | |
| Conforme:  <u>SAPPHIRE DESIGNS PRINTING SERVICES</u> Signature over Printed Name of Supplier _____ Date | | | Very truly yours,  <u>MARILOU F. MORILLO</u> City Mayor | | |
| (In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.) | | | | | |
| Approved per Sanggunian Resolution No.: _____ | | | | | |
| Certified Correct: _____ Secretary to the Sanggunian _____ Date | | | | | |