

PURCHASE ORDER

CITY OF CALAPAN

Supplier: <u>BRIGHT AUTO PARTS REPAIR SERVICES</u> Address: <u>Lumangbayan, Calapan City</u> TIN: <u>778-086-636-00001</u>	P.O. No.: _____ Date: <u>03.17.25</u> Mode of Procurement: <u>small value</u> PR No./s: <u>119</u>
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CGC</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within 7 days upon delivery of receipt</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	ltrs	Fully Synthetic oil	8	975.00	7,800.00
2	pc	Oil Filter	1	995.00	995.00
3	pc	WD40	1	495.00	495.00
4	pc	Alternator	1	65,195.00	65,195.00
5	lot	Labor, Check electrical	1	7,595.00	7,595.00
					82,080.00

(Total Amount in Words) Eighty two thousand and eighty pesos only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

BRIGHT AUTO PARTS REPAIR SERVICES
 Signature over Printed Name of Supplier

 Date

Very truly yours,

MARILOU F. MORILLO
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

 Secretary to the Sanggunian

 Date