

**PURCHASE ORDER**  
CITY OF CALAPAN

Supplier: <b>SMIB CONSTRUCTION MATERIALS TRADING</b>	P.O. No.: _____
Address: <b>CALAPAN CITY</b>	Date: _____
TIN: _____	Mode of Procurement: <u>Small value</u>
	PR No./s: <u>1904</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <b>CITY COLLEGE</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <u>within 7 days upon receipt of P.O.</u>	Payment Term: <b>N/60</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	TL	Siphoning	15		96,900.00
2	lot	Manual Cleaning/Declogging of Septic Tank	1		19,100.00
					-
					-
		<b>TOTAL</b>			<b>116,000.00</b>

**(Total Amount in Words) One hundred sixteen thousand pesos only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:   
SMIB CONSTRUCTION MATERIALS TRADING  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
  
**MARIJO F. MORILLO**  
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_

\_\_\_\_\_  
Secretary to the Sanggunian

\_\_\_\_\_  
Date