

# PURCHASE ORDER

CITY OF CALAPAN

Supplier: <u>MENTORS GENERAL MERCHANDISE</u>	P.O. No.: <u>0054</u>
Address: <u>Calapan City</u>	Date: <u>03.07.25</u>
TIN: <u>304-587-416-000</u>	Mode of Procurement: <u>Small Value</u>
	PR No./s: <u>0001</u>


Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

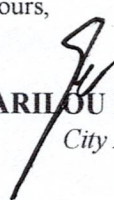
Place of Delivery: <u>CEPWD Calapan City</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within 30 days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	DESKTOP COMPUTER CPU-Intel Core i7 12th Gen Motherboard RAM-32gb DDR4 Storage 1-1TB M.2 SSD Storage 2- 1TB HDD Video Card-NVIDIA RTX 4060 8GB PSU-True Rated 800W 80Plus Gold Monitor-22" LED FHD UPS-1,000VA AVR-800W OS-Windows 11 Pro 64bit keyboard & mouse	2	119,990.00	239,980.00

**(Total Amount in Words) Two Hundred Thirty-Nine Thousand Nine Hundred Eighty Pesos** **239,980.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
  
**MENTORS GENERAL MERCHANDISE**  
Signature over Printed Name of Supplier  
03.07.25  
Date

Very truly yours,  
  
**MARILOU F. MORILLO**  
City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)  
Approved per Sanggunian Resolution No.: \_\_\_\_\_  
Certified Correct:  
\_\_\_\_\_  
Secretary to the Sanggunian  
\_\_\_\_\_  
Date