

PURCHASE REQUEST

LGU: CITY OF CALAPAN

Fund: GENERAL FUND

Department: CMO

PR No.: 2380

Date: 12/6/24

Section: _____

FPP: _____

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	unit	Trowing pottery wheel	3	49,500.00	148,500.00
2	sack	Earthen clay	30	100.00	3,000.00
3	kil	Ball clay	10	120.00	1,200.00
4	set	Trimming knives	3	425.00	1,275.00
5	pcs	Plaster mould	12	60.00	720.00
6	pcs	Customize potteru apron	20	350.00	7,000.00
7	sack	Extender volumizer saw dust	20	100.00	2,000.00
8	pcs	Sponge	10	25.00	250.00

CITY BUDGET DEPARTMENT

OK AS TO BUDGET AVAILABILITY

[Signature]
LORETA R.A. GALICIA, MDMG
 CGDH - City Budget Officer

#2418

20% USF - 2024
 Green City Program

163,945.00

Purpose: Tools for Product Enhancement

Signature:	Requested by: <i>[Signature]</i> MARILOU F. MORILLO City Mayor	Cash Availability: <i>[Signature]</i> NICASIO D. CATAPANG City Treasurer	Approved by: <i>[Signature]</i> MARILOU F. MORILLO City Mayor
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