

# PURCHASE REQUEST

LGU: **CITY OF CALAPAN**

Fund: **GENERAL FUND**

Department: **CTID**

PR No.: 2244

Date: 11/25/2024

Section:

FPP:

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
<b>PNCN Launching</b>					
<b>Supplies and Materials</b>					
1	pcs	Tarpaulin Printing Banners (6.5 x 2.3)	18	375.00	6,750.00
2	pcs	Posters (2.5 x 3)	110	188.00	20,680.00
3	pcs	X-banner poster (2 x 5)	30	250.00	7,500.00
4	units	Roll up banner	18	1,265.00	22,770.00
5	units	X-banner stand	30	175.00	5,250.00
6	packs	Photo paper glossy	15	100.00	1,500.00
7	rolls	double sided tape (1")	15	70.00	1,050.00
<b>Total</b>					<b>65,500.00</b>

**CITY BUDGET DEPARTMENT**

OK AS TO BUDGET AVAILABILITY

*[Signature]* #2198

**LORIETA R.A. GALICIA, MDMG**  
CGDH - City Budget Officer

TRADE & INDUSTRY DEPT PROC

Purpose: Supplies and Materials to be used on Launching of Parangal sa Natatanging Calapeñong Negosyante 2025

<p>Requested by:</p> <p>Signature: <i>[Signature]</i></p> <p>Printed Name: <b>EnP. AMORMIO CJS BENTER, CESE</b></p> <p>Designation: <i>City Trade and Industry Officer</i></p>	<p>Cash Availability:</p> <p><i>[Signature]</i></p> <p><b>NICASIO D. CATAPANG</b></p> <p><i>City Treasurer</i></p>	<p>Approved by:</p> <p><i>[Signature]</i></p> <p><b>MARILOU F. MORILLO</b></p> <p><i>City Mayor</i></p>
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