

PURCHASE REQUEST

LGU: **CITY OF CALAPAN**

Fund: **GENERAL FUND**

Department: **CMO**
Section: _____

PR No.: **278**
FPP: _____

Date: **07/17/2024**

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	pax	July 24,2024 LOT 1 Heavy Snacks for guests Shanghia roll, Fried Chicken, Sandwhich Burger Spaghetti and Juice Sub Total 1	600	250	150,000.00 150,000.00
2	pax	LOT 2 Heavy Snacks Carbonara, Fruit Juice, Club Sandwhich, chicken lolilop/quesadilla bread, fruits, finger foods Coffee Sub Total 2	400	400	160,000.00 160,000.00
3	lot	LOT 3 Sound System with Microphone and Lights Sub Total 3	1	80,000.00	80,000.00 80,000.00
4	set	LOT 4 Led Wall	2	15,000.00	30,000.00
5	lot	Generator Set/Rental	1	45,000.00	45,000.00
6	lot	Flowers and Stage Design	1	49,500.00	49,500.00
7	pax	LOT 5 Pre & Post Soca Preparations Lunch: Rice, Pork Adobo, Pakbet, Banana & Juice	40	200.00	8,000.00
8	pax	Dinner: Rice, Fried Chicken Mixed Vegetables, <i>Suaker</i>	40	200.00	8,000.00
9	pack	LOT 6 Supplies Photopaper (A4, 230g, 100pcs)	3	500.00	1,500.00
10	pack	Baronial Envelope (8 3/4, 10 pcs)	60	40.00	2,400.00
11	lot	LOT 7 Facebook Live Streaming		49,800.00	49,800.00
12	lot	LOT 8 TV Net Live Coverage		15,000.00	15,000.00
					599,200.00

CITY BUDGET DEPARTMENT
 OK AS TO BUDGET AVAILABILITY
[Signature]
ORIETA R.A. GALICIA, MD
 CGDH - City Budget Office
 REPRESENTATIVE OFFICE

Purpose: To be served State of the City Address (SOCA) 2024

Requested by: <i>[Signature]</i> MARILOU F. MORILLO City Mayor	Cash Availability: <i>[Signature]</i> NICASIO CATAPANG City Treasurer	Approved by: <i>[Signature]</i> MARILOU F. MORILLO City Mayor
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