

# PURCHASE ORDER

## CITY OF CALAPAN

Supplier: <u>IRAYA LIFE EVENT CATERING SERVICES</u>	P.O. No.: <u>2503</u>
Address: <u>Calapan City</u>	Date: <u>08.22.24</u>
TIN: <u>160-221-678-00001</u>	Mode of Procurement: <u>SHOPPING</u>
	PR No./s: <u>254</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>CGC</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within 7 days upon delivery of receipt</u>	Payment Term: <u>N/60</u>


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<u>August 29, 2024</u> (2pcs) Toasted Siopao and Big and Bottled water	2000	98.00	196,000.00
					<b>196,000.00</b>



**(Total Amount in Word) One Hundred Ninety Six Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,  
  
  
**MARILOU F. MORILLO**  
 City Mayor

  
IRAYA LIFE EVENT CATERING SERVICES  
 Signature over Printed Name of Supplier  
08.22.24  
 Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_

\_\_\_\_\_  
 Secretary to the Sanggunian

\_\_\_\_\_  
 Date