

**PURCHASE ORDER**  
CITY OF CALAPAN

Supplier: <u>AICA'S EVENT CATERING SERVICES</u>	P.O. No.: <u>2028</u>
Address: <u>Balite, Calapan City</u>	Date: <u>10.29.24</u>
TIN: <u>309-766-215-000</u>	Mode of Procurement: <u>Small Value</u>
	PR No./s: <u>1970</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CDRRMD</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>w/in 30 DAYS UPON RECEIVED OF PO.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	packs	<b>Day 1</b> <b>Morning Snacks</b> <i>Sandwich &amp; Tetra Pack Juice</i>	60	99.00	5,940.00
2	packs	<b>Lunch</b> <i>Pork, Vegetables, Rice &amp; Water</i>	60	249.00	14,940.00
3	packs	<b>Afternoon Snacks</b> <i>Pasta, Garlic Bread &amp; Tetra Pack Juice</i>	60	99.00	5,940.00
<b>DAY 2</b>					
4	packs	<b>Morning Snacks</b> <i>Empanada &amp; Tetra Pack Juice</i>	60	99.00	5,940.00
5	packs	<b>Lunch</b> <i>Fish, Vegetables, Rice &amp; Water</i>	60	249.00	14,940.00
6	packs	<b>Afternoon Snacks</b> <i>Filipino Kakanin &amp; Tetra Pack Juice</i>	60	99.00	5,940.00
<b>Day 3</b>					
7	packs	<b>Morning Snacks</b> <i>Palabok &amp; Tetra Pack Juice</i>	60	99.00	5,940.00
8	packs	<b>Lunch</b> <i>Pork, Vegetables, Rice, Dessert &amp; Water</i>	60	249.00	14,940.00
9	packs	<b>Afternoon Snacks</b> <i>Pasta, Bread &amp; Tetra Pack Juice</i>	60	99.00	5,940.00


**(Total Amount in Words) Eighty Thousand Four Hundred Sixty pesos 80,460.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
CHRISTIANE FAJARDO  
**AICA'S EVENT CATERING SERVICES**  
 Signature over Printed Name of Supplier  
10-29-24  
 Date

Very truly yours,

  
MARILOU E. MORILLO  
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:

\_\_\_\_\_  
Secretary to the Sanggunian

\_\_\_\_\_  
Date