

PURCHASE ORDER
CITY OF CALAPAN

Supplier: <u>BRIGHT GENERAL MERCHANDISE</u> Address: <u>Lumangbayan, Calapan City</u> TIN: <u>940-484-062-000</u>	P.O. No.: <u>2574</u> Date: <u>12.27.21</u> Mode of Procurement: <u>SMALL VALUE</u> PR No./s: _____
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>City Environment & Natural Resources Department</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within Seven (7) days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	rolls	Assorted color charol for buntings	75	1,297.00	97,275.00
	rolls	Twine straw	59	237.00	13,983.00
	pcs	Stapler w/ remover	8	557.00	4,456.00
	pcs	Stapler #35	24	67.00	1,608.00
	pcs	Scissors, hd	4	137.00	548.00
	cls	Tie wire #16	8	125.00	1,000.00
	kl	Nylon #300	1	593.00	593.00
TOTAL					119,463.00

PAYABLE
CAIAD

(Total Amount in Words) One Hundred Nineteen Thousand Four Hundred Sixty Three Pesos Only **119,463.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

BRIGHT GENERAL MERCHANDISE
Signature over Printed Name of Supplier

Date

Very truly yours,

MARILOU F. MORIÑO
City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

Secretary to the Sanggunian

Date