

# PURCHASE REQUEST

LGU: **CITY OF CALAPAN**

Department: CASD  
 Section: \_\_\_\_\_  
 PR No.: \_\_\_\_\_  
 FPP: \_\_\_\_\_

Fund: General fund

Date: \_\_\_\_\_

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		<i>Lot 1</i>			
1	can	Ampalaya seeds, 50g			
2	pcs	Calamansi seedlings	5	1,470.00	7,350.00
3	sack	Coco peat	2370	65.00	154,050.00
4	sachet	Cucumber seeds	2	300.00	600.00
5	can	Eggplant seeds, 50g	6	850.00	5,100.00
6	can	Finger pepper seeds, 25g	5	1,440.00	7,200.00
7	truckload	Garden soil	5	1,360.00	6,800.00
8	pcs	Hand trowel	1	15,490.00	15,490.00
9	can	Hot pepper seeds, 25g	35	305.00	10,675.00
10	sachet	Lettuce seeds	2	1,400.00	2,800.00
11	can	Melon seeds, 20g (440 seeds)	10	145.00	1,450.00
12	kg	Mustard seeds	2	1,520.00	3,040.00
13	bottle	Nutrient solution (500 ml bottle)(pair)	2	960.00	1,920.00
14	kg	Okra seeds	2	400.00	800.00
15	bag	Organic fertilizer	5	1,190.00	5,950.00
16	kg	Pechay seeds	50	400.00	20,000.00
17	kg	Pole sitao seeds	2	1,160.00	2,320.00
18	pcs	Pruning shear	5	1,205.00	6,025.00
19	pcs	Rake	35	420.00	14,700.00
20	pcs	Seedling tray (128 holes)	35	590.00	20,650.00
21	pcs	Seedling tray for lettuce (200 holes)	600	80.00	48,000.00
22	pcs	Shovel	10	90.00	900.00
23	pcs	Spinkler	35	820.00	28,700.00
24	can	Squash seeds, 250g	35	410.00	14,350.00
25	can	Squash seeds, 250g	2	2,725.00	5,450.00
26	pcs	Styrobox (w/ 8 holes & 8 cups)	1	2,750.00	2,750.00
27	can	Tomato seeds, 25g	20	450.00	9,000.00
28	can	Watermelon seeds, 100g	3	2,720.00	8,160.00
		Subtotal 1	1	2,370.00	2,370.00
					<b>406,600.00</b>
		<i>Lot 2</i>			
29	unit	Grasscutter			
		Model: GX35T			
		LxWxH (mm): 205x234x240			
		Dry Mass (Wt in kg): 3.46			
		Engine type: 4-stroke overhead camshaft, single cylinder			
		Displacement: (bore x stroke) mm: 39.0 x 30.0			
		Net power (hp): 1.34			
		Max Net torque(N.m): 1.6 N.m at 5,500rpm			
		Engine oil capacity (L): 0.1			
		Fuel tank capacity (L): 0.63			
		Type: 2-teeth blade cutter			
		Diameter (inch) 12			
		Shaft length (mm) 1,530			
		Tool set: Wrench 16/17, Hex Wrench 4 & 5mm, Spanner 8/10			
		Subtotal 2	36	13,800.00	496,800.00
					<b>496,800.00</b>
		Subtotal 1			406,600.00
		Subtotal 2			496,800.00
<b>Grand Total</b>					<b>903,400.00</b>
Purpose: <b>For High Value Commercial Crops Development Project</b>					
Signature:	Requested by:	Cash Availability:	Approved by:		
Printed Name:	MARILOU F. MORILLO	NICASIO D. CAYAPANG	MARILOU F. MORILLO		
Designation:	City Mayor	City Treasurer	City Mayor		