

POSTED

Date: 9/4/2024

PURCHASE REQUEST

LGU: **CITY OF CALAPAN**

Fund: **GENERAL**

Department: **CMO** PR No.: 1524
Section: _____ FPP: _____

Date: 09/02/2024

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
LOT 1 - Computer Inks & Accessories					
1	pc	Battery Pack LP-E12	1	2,500.00	2,500.00
2	pcs	Card Printer Ribbon Pack (YMCKO 400Prints)	4	12,000.00	48,000.00
3	unit	Computer monitor, 19"	1	7,000.00	7,000.00
4	pc	Computer mouse, USB	1	450.00	450.00
5	unit	Computer Printer (DCP1710)	1	14,900.00	14,900.00
6	unit	Computer Printer, print/scan/copy, wifi	1	18,000.00	18,000.00
7	pc	Computer Printer Refill MX 397(740-741)	1	1,200.00	1,200.00
8	pcs	Computer Ribbon Epson LX 310	5	200.00	1,000.00
9	pcs	Computer Ribbon Epson LQ 310	10	260.00	2,600.00
10	bxs	Continous Paper, 3 ply, carbonless, (9.5 x 11)	4	1,300.00	5,200.00
11	pcs	Hard drive, SSD, 1TB	2	4,000.00	8,000.00
12	btl	Ink refill for Epson 001, black	1	450.00	450.00
13	btl	Ink refill for Epson 001, cyan	1	450.00	450.00
14	btl	Ink refill for Epson 001, magenta	1	450.00	450.00
15	btl	Ink refill for Epson 001, yellow	1	450.00	450.00
16	btls	Ink refill for Epson 003, black (L5290)	47	370.00	17,390.00
17	btls	Ink refill for Epson 003, cyan (L5290)	20	370.00	7,400.00
18	btls	Ink refill for Epson 003, magenta (L5290)	18	370.00	6,660.00
19	btls	Ink refill for Epson 003, yellow	18	370.00	6,660.00
20	btls	Ink refill for Epson 008, black (L15150)	4	400.00	1,600.00
21	btl	Ink refill for Epson 008, cyan (L15150)	1	400.00	400.00
22	btl	Ink refill for Epson 008, magenta (L15150)	1	400.00	400.00
23	btl	Ink refill for Epson 008, yellow (L15150)	1	400.00	400.00
24	btls	Ink refill for Epson 664, black	24	360.00	8,640.00
25	btls	Ink refill for Epson 664, cyan	6	360.00	2,160.00
26	btls	Ink refill for Epson 664, magenta	7	360.00	2,520.00
27	btls	Ink refill for Epson 664, yellow	6	360.00	2,160.00
28	btls	Ink refill for Brother BT D60, black	34	720.00	24,480.00
29	btls	Ink refill for Brother BT 5000, cyan	19	720.00	13,680.00
30	btls	Ink refill for Brother BT 5000, magenta	20	720.00	14,400.00
31	btls	Ink refill for Brother BT 5000, yellow	21	720.00	15,120.00
32	btl	Ink refill for Brother BT 6000, black	1	720.00	720.00
33	btl	Ink refill for Canon, black	1	600.00	600.00
34	btl	Ink refill for Canon, magenta	1	600.00	600.00
35	btl	Ink refill for HP, black (GT53)	1	430.00	430.00
36	sets	Ink - 100ml pigment ink 4 colors	2	620.00	1,240.00
37	pcs	Memory Card 32Gb, 95mbs, class 10	5	1,200.00	6,000.00
38	pcs	Mouse pad	2	80.00	160.00
39	pc	NP-FW50 Original	1	3,800.00	3,800.00
40	rolls	Plotter White Paper 24X50yards	1	1,230.00	1,230.00
Sub-Total 1					249,500.00

Purpose: For the use of City Government of Calapan (3rd Quarter) - Lot 1

Requested by: Signature: _____ Printed Name: MARILOU F. MORILLO Designation: <i>City Mayor</i>	Cash Availability: Signature: _____ Printed Name: NICASIO CATAPANG Designation: <i>City Treasurer</i>	Approved by: Signature: _____ Printed Name: MARILOU F. MORILLO Designation: <i>City Mayor</i>
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PURCHASE REQUEST

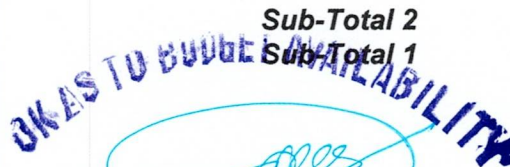
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Fund: **GENERAL**

Department: **CMO** PR No.: 1524
 Section: _____ FPP: _____

Date: 09/02/2024

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
LOT 1 - Computer Inks & Accessories					
41	pc	Plotter Ink 711 - Black	1	2,925.00	2,925.00
42	pc	Plotter Ink 711 - Cyan	1	2,550.00	2,550.00
43	pc	Plotter Ink 711 - Magenta	1	2,550.00	2,550.00
44	set	Toner for Brother MFC-L3770cdw (CYMK)	1	16,000.00	16,000.00
45	btls	Toner refill for photocopier	3	1,500.00	4,500.00
46	btls	Universal ink, 100ml, black	13	120.00	1,560.00
47	btls	Universal ink, 100ml, cyan	5	120.00	600.00
48	btls	Universal ink, 100ml, magenta	5	120.00	600.00
49	btls	Universal ink, 100ml, yellow	5	120.00	600.00
50	btls	Universal Ink, 1000 ml, Black	2	820.00	1,640.00
51	pc	Uninterrupted Power Supply, 650 VA	1	3,500.00	3,500.00
52	pc	Uninterrupted Power Supply, 750 VA	1	4,000.00	4,000.00
53	box	UTP Cable CAT6 (STP-Outdoor)	1	6,000.00	6,000.00
54	pcs	USB flash drive, 16GB	3	470.00	1,410.00
55	pcs	USB flash drive, 32GB	2	680.00	1,360.00
Sub-Total 2					49,795.00
Sub-Total 1					249,500.00
GRAND TOTAL					299,295.00



LORIETA R. A. GALICIA # 1500
CGDH - CITY BUDGET OFFICER
Office Supplies Expenses

Purpose: For the use of City Government of Calapan (3rd Quarter) - Lot 1

Signature:	Requested by: MARILOU F. MORILLO <i>City Mayor</i>	Cash Availability: NICASIO D. CATAPANG <i>City Treasurer</i>	Approved by: MARILOU F. MORILLO <i>City Mayor</i>
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