

POSTED**PURCHASE REQUEST**Date: 9/4/2024LGU: **CITY OF CALAPAN**Fund **GENERAL**Department: **CMO**
Section: _____PR No.: 1526
FPP: _____Date: 09/12/2024

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
LOT 3 - Janitorial Supplies					
1	cans	Air freshener, spray, 320 ml, lemon/morning fresh	59	340.00	20,060.00
2	cans	Air sanitizer, spray, 300 ml, floral fresh	5	360.00	1,800.00
3	btls	Alcohol, 70%, 500 ml	67	140.00	9,380.00
4	btls	Alcohol, 70%, 500 ml, spray	37	190.00	7,030.00
5	btls	Alcohol, 70%, 500 ml, with pump	4	260.00	1,040.00
6	btls	Alcohol, 70%, 1000 ml, with pump	5	300.00	1,500.00
7	gallons	Alcohol, 70%, gallon	9	750.00	6,750.00
8	btls	Antibacterial liquid soap, 1 liter	13	175.00	2,275.00
9	cans	Antibacterial spray, 500 ml	9	800.00	7,200.00
10	pcs	Battery, AA, 1.5v	70	60.00	4,200.00
11	pair	Battery, AA, rechargeable	1	620.00	620.00
12	pcs	Battery, AAA, 1.5v	66	65.00	4,290.00
13	pc	Battery, 9v	1	160.00	160.00
14	pcs	Battery, Lithium, 2032	3	100.00	300.00
15	pcs	Battery, Lithium, LR1130	3	100.00	300.00
16	gallons	Bleaching liquid, gallon	13	320.00	4,160.00
17	gal	Bleaching liquid, gallon (Colorsafe)	1	320.00	320.00
18	gal	Bleaching liquid, gallon (Gentle clean)	1	320.00	320.00
19	btls	Bleaching liquid, original, 1liter	7	120.00	840.00
20	pcs	Broom, soft	15	175.00	2,625.00
21	pc	Broom stick	1	60.00	60.00
22	gal	Clorox, 0.5%	1	320.00	320.00
23	btls	Dishwashing liquid, 250 ml, antibac	138	140.00	19,320.00
24	btl	Disinfectant concentrate, 120 ml, pine scent	1	300.00	300.00
25	cans	Disinfectant spray, 170 g, crisp linen scent	5	330.00	1,650.00
26	cans	Disinfectant spray, 510 g, orange scent	5	800.00	4,000.00
27	bxs	Disposable facemask, FDA-Approved, 50's	6	270.00	1,620.00
28	pcs	Doormat, cloth	36	70.00	2,520.00
29	pcs	Doormat, rubber	2	170.00	340.00
30	pcs	Dust pan, plastic	2	185.00	370.00
31	pc	Dust pan, aluminum	1	270.00	270.00
32	rolls	Electrical tape, big	5	70.00	350.00
33	sachets	Fabric conditioner, 25ml	15	30.00	450.00
34	pouches	Fabric conditioner, 900 ml	10	290.00	2,900.00
35	pc	Feather duster	1	80.00	80.00
36	pcs	Flat mop replacement, micro fiber pad	2	80.00	160.00
37	pcs	Floormop, rug and metal handle	2	370.00	740.00
38	pcs	Floormop with squeezer	3	1,850.00	5,550.00
39	cans	Furniture polish/cleaner, lemon	19	360.00	6,840.00
40	packs	Garbage bag, biodegradable, 10's, small	21	70.00	1,470.00
Sub-Total 1					124,480.00

Purpose: For the use of City Government of Calapan (3rd Quarter) - Lot 3

Signature:	Requested by:	Cash Availability:	Approved by:
Printed Name:	MARILOU F. MORILLO	NICASIO D. CATAPANG	MARILOU F. MORILLO
Designation:	City Mayor	City Treasurer	City Mayor

PR 2021 v. 0

1570

PURCHASE REQUEST

LGU: CITY OF CALAPAN

Fund GENERAL

Department: CMO PR No.: 1526
 Section: _____ FPP: _____

Date: 09/02/2021

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
LOT 3 - Janitorial Supplies					
41	packs	Garbage bag, biodegradable, 10's, medium	158	110.00	17,380.00
42	packs	Garbage bag, biodegradable, 10's, medium, green	25	110.00	2,750.00
43	packs	Garbage bag, biodegradable, 10's, medium, yellow	25	110.00	2,750.00
44	packs	Garbage bag, biodegradable, 50's, medium	4	650.00	2,600.00
45	pack	Garbage bag, biodegradable, 100's, medium, black	1	1,250.00	1,250.00
46	packs	Garbage bag, biodegradable, 10's, large	64	130.00	8,320.00
47	pc	Garbage can, small	1	220.00	220.00
48	btls	Glass cleaner with spray, 500 ml	17	200.00	3,400.00
49	btls	Hand sanitizer liquid soap	11	190.00	2,090.00
50	btls	Handwash liquid soap, 250 ml	17	170.00	2,890.00
51	pcs	Hand towel, dark colors	12	50.00	600.00
52	pcs	Hand towel white	20	50.00	1,000.00
53	cans	Insecticide spray, 500 ml	12	660.00	7,920.00
54	pcs	Kitchen Towel	4	80.00	320.00
55	pcs	Knitted/Absorbent Doormat	4	150.00	600.00
56	ltrs	Liquid soap (washing machine)	3	320.00	960.00
57	btls	Multi-purpose cleaner, 500 ml	2	185.00	370.00
58	gal	Muriatic Acid	1	300.00	300.00
59	packs	Plastic sando bag	2	150.00	300.00
60	rolls	Plastic straw, big (Tali)	2	140.00	280.00
61	pcs	Scrubbing pad with foam	66	60.00	3,960.00
62	pcs	Scrubbing pad, ordinary	9	40.00	360.00
63	bars	Soap, bar, detergent	10	30.00	300.00
64	pcs	Soap, family size, 130g, germicidal	8	70.00	560.00
65	sachets	Soap powder, detergent, sachet, 70 g	59	25.00	1,475.00
66	packs	Soap powder, detergent, 800 g	8	200.00	1,600.00
67	packs	Soap powder, detergent, 1 kg	17	270.00	4,590.00
68	pcs	Sponge for plate	21	40.00	840.00
69	bundles	Table rugs, white	15	170.00	2,550.00
70	rolls	Tissue paper, 2-ply, individually wrapped	326	20.00	6,520.00
71	rolls	Tissue paper, 3-ply, individually wrapped	166	30.00	4,980.00
72	packs	Tissue paper, interfolded, 1ply, pulls	89	80.00	7,120.00
73	btls	Toilet bowl cleaner, big	7	400.00	2,800.00
74	pc	Toilet brush	1	100.00	100.00
75	btls	Toilet cleanser, ultra thick bleach, 500 ml	33	170.00	5,610.00
76	pcs	Toilet deodorizer, refill, white large	18	80.00	1,440.00
77	pcs	Toilet scrub with handle, ordinary	4	100.00	400.00
Sub-Total 2					101,505.00
Sub-Total 1					124,480.00
GRAND TOTAL					225,985.00

UNAS TO BUDGET AVAILABILITY # 1502

CORIETA R. A. GALICIA
 CGDH-CITY BUDGET OFFICE
 Office Supplies Expenses

Purpose: For the use of City Government of Calapan (3rd Quarter) - Lot 3

Signature: _____ Printed Name: MARILOU F. MORILLO Designation: <i>City Mayor</i>	Requested by: _____ Cash Availability: _____ Signature: _____ Printed Name: NICASIO CATAPANG Designation: <i>City Treasurer</i>	Approved by: _____ Signature: _____ Printed Name: MARILOU F. MORILLO Designation: <i>City Mayor</i>
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