

PURCHASE REQUEST

LGU: **CITY OF CALAPAN**

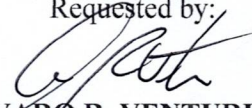


Fund: **GENERAL FUND**

Department: _____ PR No.: 1562 Date: 09/09/2024
 Section: CIO FPP: 1121

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	pcs	NEWSLETTER PRINTING 8pages colored front & black, colored centerfold, bookpaper, size 11"x13"	7500	12.50	93,750.00
TOTAL					93,750.00

JK AS TO BUDGET AVAILABILITY
 LORIETA R. A. GALICIA #1509
 2504-CITY BUDGET OFFICE
 COMMUNICATION & DEVT PROG.

Purpose: for the use of CIO's Promotional Materials

Requested by:  Signature: _____ Printed Name: EVARIO R. VENTURINA Designation: <i>Executive Assistant I</i>	Cash Availability:  Signature: _____ Printed Name: NICASIO M. CATAPANG Designation: <i>City Treasurer</i>	Approved by:  Signature: _____ Printed Name: MARILOU F. MORILLO Designation: <i>City Mayor</i>
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