

**PURCHASE ORDER**  
**CITY OF CALAPAN**

Supplier: <b>SUPERSYSTEMS TOOLINGS AND METALFAB INC.</b> Address: <b>BLK.24 LOT 8 F. REYES, G.M.A., CAVITE</b>  TIN: <u>007 - 797 - 108</u>	P.O. No.: _____ Date: <u>09 . 27 . 24</u> Mode of Procurement: <u>small value</u> PR No./s: <u>1428</u>
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>CALAPAN CITY PUBLIC MARKET</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <u>within thirty (30) days upon receipt of P.O.</u>	Payment Term: <b>N/60</b>


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>General Preventive Maintenance and Mechanical Adjustment and General Cleaning of 2 units of Escalator</b>  Description: General Cleaning Mechanical Adjustment/Cleaning Lubricants of step turnaround Cleaning Lubricants of Handrail Entry Mechanical Adjustment/Cleaning of Step Chain Lubricants of Step Rollers Mechanical Adjustment/Cleaning Lubricants of Returning Stairs Mechanical Adjustment/Lubricants of Handrail Drive assembly Checking of electric motor Cleaning of landing plate Checking emergency stop switch Checking handrail Mechanical Adjustment/Cleaning & lubricants of 52 escalator step Checking of Pit Checking of safety switches Cleaning of combo plate Cleaning of Balastrade Cleaning of Skirt Trouble shooting and Mechanical adjustment	1	379,500.00	379,500.00
<b>TOTAL</b>					<b>379,500.00</b>

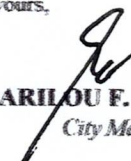
**(Total Amount in Words) Three hundred seventy - nine thousand five hundred pesos.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
SUPERSYSTEMS TOOLINGS AND METALFAB INC.  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

  
**MARILOU F. MORILLO**  
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:

\_\_\_\_\_  
Secretary to the Sanggunian

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Date