

PURCHASE ORDER

CITY OF CALAPAN

Supplier : <u>RENEO TRADING</u>	P.O No. : <u>1460</u>
Address : <u>Tanauan City Batangas</u>	Date : <u>09-09-24</u>
TIN : <u>795-752-559</u>	Mode of Procurement : <u>-</u>
	PR No./s: <u>1501</u>

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>CHSD</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery : <u>within 30 days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	UNIT	ITEM & DESCRIPTION	QTY.	UNIT COST	TOTAL COST
1	pcs	Battery heavy duty AAA	60	25.85	1,551.00
2	reams	Coupon bond (long)	25	348.35	8,708.75
3	reams	Coupon bond (short)	25	296.35	7,408.75
4	packs	Photo paper (50 sheets)	10	383.35	3,833.50
5	pcs	Stamp pad with ink	2	444.45	888.90
6	box	Push pins	3	33.65	100.95
7	pcs	Scotch tape	5	71.35	356.75
8	pcs	Double sided tape	15	64.85	972.75
9	pcs	Folder, long (ivory)	100	11.55	1,155.00
10	rolls	Tape lining (red)	5	73.95	369.75
11	unit	Wifi repeater/extender 5.0GHz 1200mbps	2	1,416.85	2,833.70
12	meters	Chain (HV) for oxygen tank	10	549.85	5,498.50
13	pcs	Heavy duty padlock	3	789.85	2,369.55
14	bundles	Toilet Tissue (10s)	10	201.35	2,013.50
15	bundles	Garbage plastic bag (medium black) 100s	10	253.35	2,533.50
16	bundles	Garbage plastic bag (medium green)100s	10	253.35	2,533.50
17	bundles	Garbage plastic bag (medium yellow)100s	10	253.35	2,533.50
18	pcs	Toilet bowl cleaner	5	466.55	2,332.75
19	pcs	Disinfectant spray 539g	5	752.55	3,762.75
20	pcs	Liquid soap(antibacterial)	5	240.35	1,201.75
21	pcs	Broom (Tambo)	3	323.55	970.65
22	pcs	Dust pan	3	193.55	580.65
23	pcs	Shoe rack organizer	3	623.85	1,871.55
24	pcs	Soap Holder	5	68.75	343.75
25	pcs	Detergent Powder soap	8	376.85	3,014.80
26	pcs	Tornado mop	1	2,404.85	2,404.85
27	pcs	Extension wire heavy duty	1	1,480.55	1,480.55
28	pcs	Food divider plate	20	175.35	3,507.00
29	pcs	Utensils stainless	50	63.55	3,177.50
30	pcs	Glasses	20	54.85	1,097.00
31	pcs	Pillow	20	179.85	3,597.00
32	pairs	Pillow cases 2s	20	388.55	7,771.00
33	pcs	Flat sheet	20	499.85	9,997.00
		Total			92,772.40

(Total Amount in Words): **Ninety two thousand seven hundred seventy two pesos and 40/100**

In case of failure to make the full delivery within the specified above, a penalty of one - tenth (1/10) of one (1) percent for every day of delay shall be imposed on the undelivered items.

Very Truly yours,

MARILOU F. MORILLO
City Mayor

Conforme:


RENEO TRADING
Signature Over Printed Name of Supplier

Date

(In case of Negotiated Purchase Pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct: _____ Date: _____

Secretary to the Sanggunian