

**PURCHASE ORDER**  
**CITY OF CALAPAN**

|   |                                      |
|---|--------------------------------------|
| Supplier: <b>AICA'S CATERING SERVICES</b> | P.O. No _____                        |
| Address: <b>Calapan City</b>              | Date: <u>08.06.24</u>                |
| TIN: <u>709-766-215-onw</u>               | Mode of Procurement: <u>Shopping</u> |
|   | PR No.: <u>1275</u>                  |

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

|  |                                      |
|--|--------------------------------------|
| Place of Delivery: <b>GAD</b><br><b>within thirty days (30) days</b> | Delivery Term <b>FOB Destination</b> |
| Date of Delivery: <b>upon Receipt</b>                                | Payment Ter <b>N/60</b>              |

| Stock/<br>Property No. | Unit | Description   | Quantity | Unit Cost | Amount    |
|------------------------|------|---|----------|-----------|-----------|
| 1                      |      | Day 1<br>Meals & Snacks<br>AM Snacks - Arrozcaldo and Bottled Water<br>Lunch - Rice, Chicken Teriyaki, Sauteed Veg.<br>bottled water<br>PM Snacks - Chicken Sopas & Juices  | 81       | 399.50    | 32,359.50 |
| 2                      |      | <b>August 8, 2024</b><br>Day 2<br>Meals & Snacks<br>AM Snacks - pansit w/ toasted bread and Bottled Water<br>Lunch - Rice, Spareribs, chopsuey & Bottled water<br>PM Snacks - Palabok & Juices<br><br><b>August 9, 2024</b> | 81       | 399.50    | 32,359.50 |

**(Total Amount in Words) SIXTY-FOUR THOUSAND SEVEN HUNDRED NINETEEN PESOS ONLY** **64,719.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
  
*CHRISTINE FAJARDO*  
**AICA'S CATERING SERVICES**  
Signature over Printed Name of Supplier  
  
\_\_\_\_\_ Date

Very truly yours,  
  
*[Signature]*  
**MARILOU F. MORILLO**  
City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)  
Approved per Sanggunian Resolution No.: \_\_\_\_\_  
Certified Correct:  
  
\_\_\_\_\_ Secretary to the Sanggunian \_\_\_\_\_ Date