

PURCHASE ORDER
CITY OF CALAPAN

Supplier: <u>RG CONSUMER GOODS TRADING</u>	P.O. No.: <u>1288</u>
Address: <u>Calapan City</u>	Date: <u>07-01-24</u>
TIN: <u>106-385-527-000</u>	Mode of Procurement: <u>Small Amount</u>
	PR No./s: <u>935</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

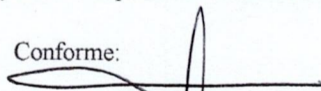
Place of Delivery: <u>City Hall Complex, Guinobatan, Calapan City</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>Within 30 days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	reams	Book paper, A3	10	705.00	7,050.00
	reams	Bookpaper, sub20, 70g/m2, long	40	299.00	11,960.00
	pcs	Refill Toner for Machine Copier (Canon)	10	2,997.00	29,970.00
	boxes	Sign Pen , hightechpoint, v7grip	6	948.00	5,688.00
	pcs	Ink Cartidge for MFC J3540dw, black	20	948.00	18,960.00
	pcs	Ink Cartidge for MFC J3540dw, magenta	10	848.00	8,480.00
	pcs	Ink Cartidge for MFC J3540dw, yellow	10	848.00	8,480.00
	pcs	Ink Cartidge for MFC J3540dw, cyan	10	848.00	8,480.00
	pcs	Measuring Tape, 50 m	3	1,598.00	4,794.00
	pcs	Measuring Tape, 8m	3	698.00	2,094.00
	pc	Jungle Bolo, 18"	1	497.00	497.00
	pc	Hasaan	1	247.00	247.00
GRAND TOTAL					106,700.00

(Total Amount in Words) One Hundred Six Thousand Seven Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:



RG CONSUMER GOODS TRADING

Signature over Printed Name of Supplier

07-01-24

Date

Very truly yours,



MARILOU F. MORILLO

City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

Secretary to the Sanggunian

Date