

**PURCHASE ORDER**  
**CITY OF CALAPAN**

Supplier: <b>J A LHOUISSE ENTERPRISES</b> Address: <b>Suqui, Calapan City</b> TIN: <b>281-439-892</b>	P.O. No.: <u>1790</u> Date: <u>08 28.24</u> Mode of Procurement: <u>shopping</u> PR No./s: <u>1388</u>
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

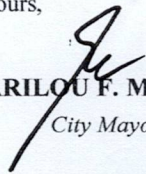
Place of Delivery: <b>CMO</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <u>within 5 days upon receipt of PO</u>	Payment Term: <b>N/60</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Desktop Computer Motherboard 8GB RAM;1 TB HDD;256GB SSD 2GB Video Graphica Card USB Keyboard & Mouse Casing with Power supply 18.5' LED Monitor AVR	1	49,850.00	49,850.00
2	unit	printer Printer Type: Print ISO 24734, A4 Simplex (Black / Colour) :Up to 9.0 ipm / 4.8 ipm*1 Paper Feed Method:Friction Feed Paper Hold Capacity:Input Capacity: Up to 50 sheets of Plain Paper (75g/m2) Maximum Paper Size:8.5 x 44" Paper Sizes:A4, Letter, Legal (8.5 x 14") Print Margin:3 mm top, left, right, bottom via via custom settings in printer driver	1	11,999.00	11,999.00
3	unit	ceiling fan	15	4,379.00	65,685.00
4	reams	Bookpaper A4	5	349.00	1,745.00
5	reams	Bookpaper Legal	5	449.00	2,245.00
6	tube	Ballpen, 50's, retractable, black	1	499.00	499.00
7	pcs	Pentel pen	5	74.00	370.00
8	pcs	Plastic Cover (small roll)	5	74.00	370.00
9	pcs	Long Envelope	20	7.00	140.00
10	pcs	Long Folder	20	7.00	140.00
11	pcs	Record book, regular size, 500p	5	199.00	995.00
				total	134,038.00

**(Total Amount in Words) ONE HUNDRED THIRTY FOUR THOUSAND THIRTY-EIGHT PESOS**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
  
  
J A LHOUISSE ENTERPRISES  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
  
  
**MARILOU F. MORILLO**  
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:  
  
 \_\_\_\_\_  
 Secretary to the Sanggunian

\_\_\_\_\_  
 Date