

POSTED

PURCHASE REQUEST

Date: 8/16/2024
Fund: **GENERAL FUND**

LGU: **CITY GOVERNMENT OF CALAPAN**

Date: 08/15/2024

Department: **CMO** PR No.: 1389
Section: _____ FPP: _____

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	pcs	poloshirt w/ print (sizes M, L, XL)	114	400.00	45,600.00
2	pcs	poloshirt w/ print (size 2XL)	15	410.00	6,150.00
3	pcs	poloshirt w/ print (size 3XL)	4	430.00	1,720.00
TOTAL					53,470.00


LORIETA R. A. GALICIA #1370
CITY - CITY BUDGET OFFICE
Other supplies and materials Expenses

Purpose: poloshirts to be used by CGC Department Heads and Program Managers in attending CGC activities.

Requested by:	Cash Availability:	Approved by:
Signature: _____ Printed Name: MARILOU F. MORILLO Designation: <i>City Mayor</i>	Signature: _____ Printed Name: NICASIO CATAPANG Designation: <i>City Treasurer</i> 1444	Signature: _____ Printed Name: MARILOU F. MORILLO Designation: <i>City Mayor</i>