

PURCHASE ORDER

CITY OF CALAPAN

Supplier: <u>MAEZI CATERING SERVICES</u>	P.O. No.: <u>1207</u>
Address: <u>CALAPAN CITY</u>	Date: <u>08.06.24</u>
TIN: <u>174-101-414-000</u>	Mode of Procurement: <u>small value</u>
	PR No./s: <u>1294</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>City Youth & Sports Development Department</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within seven (7) days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
MEALS & SNACKS					
1. Calapan City Youth Parliament – Junior Officers					
a. Election Day & Orientation					
8/11/2024					
1	pax	LUNCH (Rice, Beef with mushroom & min water)	50	147.00	7,350.00
2	pax	SNACKS (Siopao and iced tea)	50	72.00	3,600.00
b. 2 Days Duty (15 Youth Officials & 5 Facilitators)					
8/12/2024					
3	pax	AM Snacks (pancit palabok and iced tea)	20	72.00	1,440.00
4	pax	LUNCH (Rice, chopsuey w/ bbq and mineral water)	20	147.00	2,940.00
5	pax	PM Snacks (sopas and mineral water)	20	72.00	1,440.00
8/13/2024					
6	pax	AM Snacks (spaghetti and iced tea)	20	72.00	1,440.00
7	pax	LUNCH (Rice, pork sinigang, banana and mineral water)	20	147.00	2,940.00
8	pax	PM Snacks (baked mac and mango juice)	20	72.00	1,440.00
Days (1 Day Training and 1 Day Parliament Project)					
8/14/2024					
9	pax	AM Snacks (spaghetti and juice)	25	72.00	1,800.00
10	pax	LUNCH (Rice, pork caldereta, fish fillet & mineral water)	25	147.00	3,675.00
11	pax	PM Snacks (banana bread and pineapple juice)	25	72.00	1,800.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


MAEZI CATERING SERVICES
 Signature over Printed Name of Supplier
08.06.24
 Date


MARILOU F. MORILLO
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

Secretary to the Sanggunian

Date

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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		8/15/2024			
12	pax	AM Snacks (Tuna pesto and softdrink)	25	72.00	1,800.00
13	pax	LUNCH (Rice, fried chicken, mixed vegetables and m)	25	147.00	3,675.00
14	pax	PM Snacks (spaghetti and juice)	25	72.00	1,800.00
		2. Palaro ng Lahi (SK Chairpersons, CYSDD , SKCF)			
		8/17/2024			
15	pax	LUNCH (Rice, chicken, vegetables,mineral water)	80	147.00	11,760.00
16	pax	Snacks (Turon with hot chocolates)	80	72.00	5,760.00
		3. PINTAKABATAAN-Mural Painting Contest			
		8/17/2024			
17	pax	LUNCH (Rice,giniling, fried fish, and mineral water)	10	147.00	1,470.00
(Total Amount in Words) Fifty Six Thousand One Hundred Thirty Pesos Only.					56,130.00

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