

PURCHASE ORDER
CITY OF CALAPAN

Supplier: <u>MINDEUS ENTERPRISES</u>	P.O. No.: <u>0969</u>
Address: <u>Ilaya Calapan City</u>	Date: <u>07.24.24</u>
<u>Oriental Mindoro</u>	Mode of Procurement: <u>SMALL VALUE</u>
TIN: <u>148-076-123-000</u>	PR No./s: <u>0070</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>New City Hall, Guinobatan, Calapan City</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within seven (7) days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	sets	Processor: CORE I3-12100 (3.3GHZ) Memory: 8GB DDR4 3200 Storage: 1TB+256GB SSD Display: 21.5" KA220HQ (F02KA220HQ) Operating System: WIN 11 Graphics Card: GT1030 2GB Accessories: USB KB & MOUSE	2	50,000.00	100,000.00

(Total Amount in Words) ONE HUNDRED THOUSAND PESOS ONLY. 100,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


MINDEUS ENTERPRISES

Signature over Printed Name of Supplier

_____ Date

Very truly yours,


MARILOU F. MORILLO
City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

_____ Secretary to the Sanggunian

_____ Date