

PURCHASE ORDER

CITY OF CALAPAN

Supplier: Mentors General Merchandise	P.O. No.: _____
Address: Market Site, Poblacion, Baco, Or. Mindoro	Date: <u>07-05-24</u>
TIN: <u>304-587-416</u>	Mode of Procurement: <u>SMALL VALUE</u>
	PR No./s: <u>0997</u>

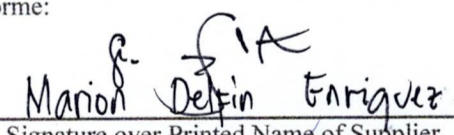
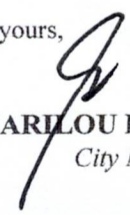
Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: _____	Delivery Term: <u>FOB Destination</u>
Date of Delivery: _____	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Printer, print/scan, wifi	3	16,498.00	49,494.00
2	set	Uninterrupted Power Supply (UPS)	3	4,548.00	13,644.00
3	pcs	USB Flash Drive, 8 gb	8	348.00	2,784.00
4	pcs	USB Flash Drive, 64 gb	2	748.00	1,496.00
5	pcs	Computer Mouse, USB	4	498.00	1,992.00

SXITY NINE THOUSAND FOUR HUNDRED TEN PESOS **69,410.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  Signature over Printed Name of Supplier _____ Date	Very truly yours,  MARLOU F. MORILLO City Mayor
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(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

_____	_____
Secretary to the Sanggunian	Date