

POSTED

PURCHASE REQUEST

Date: 6/26/2024

LGU: CITY OF CALAPAN

Fund: Library Services

Department: City Library PR No.: 1070
Section: FPP:

Date: 06/24/2024

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
BUTTON PIN MAKING					
1	unit	Button Pin Maker (Heavy Duty) + 58mm mold	1	8,900.00	8,900.00
2		White Circle Pin part			
3	sets	Silver Plate part	4	810.00	3,240.00
4		Plastic Circle Part			
DIAMOND PAINTING					
5	sets	Crytal Pendant Keychain Diamond Painting	15	300.00	4,500.00
5	sets	Diamood Painting tool kit	5	160.00	800.00
HEAT SHRINKING ART					
7	packs	Heat Shrink Paper	15	165.00	2,475.00
8	pcs	Duct Tape	2	160.00	320.00
9	packs	Beads-assorted	30	110.00	3,300.00
10	rolls	Strings & cord	10	100.00	1,000.00
11	sets	Jewelry Hardware-pinheads,earrings,etc.	15	190.00	2,850.00
12	packs	Keychain Hardware	4	315.00	1,260.00
FABRIC HEAT PRESS					
13	packs	Dark Transfer Heat Transfer Paper	50	385.00	19,250.00
14	pcs	T-shirts for Kids	200	130.00	26,000.00
15	pcs	Canvas Tote Bags	50	80.00	4,000.00
16	sets	Fibre Tip Coloring Pen-20 colors	5	470.00	2,350.00
17	sets	Fibre Tip Coloring Pen-10 colors	5	210.00	1,050.00
BASIC READING ENHANCEMENT					
18	pcs	Plastic Envelope-long	170	27.00	4,590.00
19	pcs	Ballpen-black	170	10.00	1,500.00
20	boxes	Pencil #2	6	94.00	564.00
21	sets	Photocopies of Reading Matenals	7	950.00	6,650.00
OTHER SUPPLIES					
22	pc	Tarpaulin (4ft x 6ft)	1	500.00	500.00
23	pcs	Tarpaulin-Crafting Station Signages (5ft x 2ft)	3	260.00	780.00
24	pcs	Tarpaulin Stand-Heavy Duty (5ft x 2ft)	3	520.00	1,560.00
25	pcs	Foldable Table-Heavy Duty 4ft long	5	4,000.00	20,000.00
26	packs	Parchment Paper	20	87.00	1,740.00
27	set	3-in-1 Printer ink CYMK	1	2,880.00	2,880.00
28	reams	Bookpaper sub20,70g/m2 (long)	2	300.00	600.00
29	ream	Colored Paper-Assorted	1	350.00	350.00
					123,009.00

LIBRARY AVAILABILITY
LORIETA R. A. GALICIA
CGDH-CITY BUDGET OFFICE

LIBRARY & INFORMATION SERVICES
DEVT PROG.

Purpose: Supplies and materials to be used for the Arts and Crafts Workshop and Basic Reading Enhancement for Children on July 2024

Signature:	Requested by:	Cash Availability:	Approved by:
Printed Name:	CLAIRE P. BENTER	NICASIO CATAPANG	MARILOU F. MORILLO
Designation:	City Librarian	City Treasurer	City Mayor