

PURCHASE ORDER
CITY OF CALAPAN

Supplier: <u>MENTORS GENERAL MERCHANDISE</u>	P.O. No.: <u>1026</u>
Address: <u>CALAPAN CITY</u>	Date: <u>07-01-24</u>
TIN: <u>304-587-416-0000</u>	Mode of Procurement: _____
	PR No./s: _____

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CITY COLLEGE</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: _____	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Procurement of Office Supplies for A.Y. 2024-2025 Enrollment			
1	unit	Desktop Computer CPU: i5 12600k, Cores (P+E):6+4, Thread 16 Motherboard:PRO B660-A GPU: UHD Graphics 770 Memory: 8GB 3200MHZ DDR4 RAM; 750 watts Storage: 2.5" 500GB SSD SATA 20 LED monitor] 600Mbps USB wifi dongle Adapter 2.4G/5GHz PC wifi receiver AVR & UPS	2	37,998.00	75,996.00
2	unit	Printer A4 Wi-Fi All-in-one Tank Printer with ADF Print, Scan, Copy, Fax with ADF	2	15,998.00	31,996.00
		TOTAL			107,992.00

(Total Amount in Words) One hundred seven thousand nine hundred ninety two pesos only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: <div style="text-align: center;">  <u>MENTORS GENERAL MERCHANDISE</u> Signature over Printed Name of Supplier _____ Date </div>	Very truly yours, <div style="text-align: center;">  MARILOU F. MORILLO City Mayor </div>
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(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

_____ Secretary to the Sanggunian	_____ Date
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