

PURCHASE ORDER

CITY OF CALAPAN

Supplier: <u>Mentras GENERAL MERCHANDISE</u>	P.O. No.: <u>1018</u>
Address: <u>Market Site, Poblacion, Baco, Or. Mindoro</u>	Date: <u>07.10.21</u>
TIN: <u>745-384-680-00000</u>	Mode of Procurement: _____
	PR No./s: <u>1550</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

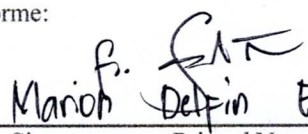
Place of Delivery: <u>City Assessor's Department</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: _____	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	3-Ring binder, Letter, Hard cover	250	599.50	149,875.00
2	set	Tax Map Cover	1	14,998.00	14,998.00
3	pcs	Puncher, 3-hole adjustable	2		1,396.00

ONE HUNDRED SIXTY SIX THOUSAND TWO HUNDRED SIXTY NINE **166,269.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


Marich Delfin Enriquez
 Signature over Printed Name of Supplier

Date

Very truly yours,


MARILOU F. MORILLO
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

Secretary to the Sanggunian

Date