

# PURCHASE ORDER

## CITY OF CALAPAN

Supplier: <u>Lucky Tynes Trading</u> Address: <u>Calapan City, Or. Mindoro</u> _____ TIN: 264 - 614 - 033 - 000	P.O. No.: <u>7083</u> Date: <u>07.01.24</u> Mode of Procurement: <u>Small Value</u> PR No./s: <u>945</u>
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>New City Hall, Brgy. Guinobatan, Calapan City</u> Date of Delivery: <u>within 30 days upon receipt of P.O.</u>	Delivery Term: <u>FOB Destination</u> Payment Term: <u>N/60</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	kilo	Powder Soap	300	210.00	63,000.00
2	cont	Chlorine	2	7,680.00	15,360.00
3	pcs	Mop Head	20	140.00	2,800.00

**(Total Amount in Words) Eighty One Thousand One Hundred Sixty Pesos Only. 81,160.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_  
**Lucky Tynes Trading**  
 Signature over Printed Name of Supplier

\_\_\_\_\_  
Date

Very truly yours,  
**MARILOU F. MORILLO**  
*City Mayor*

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_

\_\_\_\_\_  
Secretary to the Sanggunian

\_\_\_\_\_  
Date