

**PURCHASE ORDER**  
CITY OF CALAPAN

Supplier: <b>NEW ISLAND ENTERPRISES</b>	P.O. No.: <u>0909</u>
Address: <b>CALAPAN CITY</b>	Date: <u>06.20.24</u>
TIN: <b>194-599-780-002</b>	Mode of Procurement: <b>SMALL VALUE</b>
	PR No./s: <b>0846</b>


Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <b>CITY GOVERNMENT OF CALAPAN</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <b>within thirty (30) days upon receipt of P.O.</b>	Payment Term: <b>N/60</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
57	bxs	Disposable Syringe (Cardinal 3ccx1")	10	449.50	4,495.00
58	pcs	Envelope, brown, long	786	5.90	4,637.40
59	pcs	Envelope, brown, short	438	4.90	2,146.20
60	pcs	Envelope, expanding w/ garter, blue, long	44	24.90	1,095.60
61	pcs	Envelope, expanding w/ garter, green, long	5	24.90	124.50
62	pcs	Envelope, expanding w/ garter, red, long	5	24.90	124.50
63	pcs	Envelope, expanding w/ garter, yellow, long	5	24.90	124.50
64	pcs	Envelope, expanding w/ garter, violet, long	10	24.90	249.00
65	pcs	Envelope, expanding, plastic, long	3	249.50	748.50
66	box	Envelope, mailing, white, long	1	459.00	459.00
67	pcs	Eraser, board	2	54.50	109.00
68	pcs	Eraser, white	8	44.50	356.00
69	units	Extension Cord, 15m, 3 gang	5	1,195.00	5,975.00
70	unit	Extension Cord, 10m	1	499.00	499.00
71	bxs	Fastener, plastic coated, regular	72	49.50	3,564.00
72	bxs	Fastener, plastic coated, 8"	3	179.50	538.50
73	box	Fastener, metal, 8"	1	179.50	179.50
74	pcs	File Box, black	2	549.00	1,098.00
75	pcs	File Organizer	4	169.00	676.00
76	unit	Filing Cabinet, steel, 4 layer	1	15,995.00	15,995.00
77	pc	Filler for Parker Pen, blue (M) (0.7)	1	329.00	329.00
78	roll	Flatcord Wire 1.25 mm2/2c # 16	1	3,195.00	3,195.00
79	pcs	Folder Holder, carton, black	6	159.50	957.00
80	pcs	Folder Holder, carton, blue/red	17	159.50	2,711.50
81	pcs	Folder, ivory, 14pts., long	1163	7.90	9,187.70
82	pcs	Folder, ivory, 14pts., short	466	6.40	2,982.40
83	pcs	Folder, pressboard, blue, long	205	24.90	5,104.50
84	pcs	Folder, pressboard, green, long	65	24.90	1,618.50
<b>Sub-Total 3</b>					<b>69,279.80</b>

**(Total Amount in Words):**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:   
**NEW ISLAND ENTERPRISES**  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
  
**MARILOU F. MORILLO**  
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution Nc \_\_\_\_\_

Certified Correct:  
 \_\_\_\_\_  
 Secretary to the Sanggunian

\_\_\_\_\_  
 Date