

PURCHASE ORDER CITY OF CALAPAN

Supplier: _____	P.O. No.: <u>7645</u>
Address: Calapan City, Oriental Mindoro	Date: <u>12.27.23</u>
TIN: <u>304-587-416-000</u>	Mode of Procurement: SMALL VALUE
	PR No./s: <u>2775</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DepEd Calapan	Delivery Term: FOB Destination
Date of Delivery: within thirty (30) days upon receipt of PO	Payment Term: N/60

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
16	tube	Tennis Ball <i>Official Competition</i>	10	894.25	8,942.50
17	pcs	Agility Ladder <i>5 meters x .46m 8 grids with carrying bag</i>	4	699.25	2,797.00
18	pc	100 meter Tape Measure <i>(athletics)</i>	1	2,399.25	2,399.25
19	pcs	Disc cones <i>made of plastics material with carrying rack and bag</i>	40	24.25	970.00
Sub-total					15,108.75

(Total Amount in Words) Two hundred eighty seven thousand and ten pesos and seventy five cents 287,010.75


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

for Mariela Enciso
Signature over Printed Name of Supplier

_____ Date

Very truly yours,


MARILOU F. MORILLO
City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

_____ Secretary to the Sanggunian

_____ Date