

PURCHASE ORDER

CITY OF CALAPAN

Supplier: NEW ISLAND ENTERPRISES	P.O. No.: <u>0903</u>
Address: CALAPAN CITY	Date: <u>06-20-24</u>
TIN: 194-599-780-002	Mode of Procurement: SMALL VALUE
	PR No./s: 0846

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CITY GOVERNMENT OF CALAPAN	Delivery Term: FOB Destination
Date of Delivery: within thirty (30) days upon receipt of P.O.	Payment Term: N/60

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
29	pcs	Calculator, 14 digits, 2-way power	3	1,599.00	4,797.00
30	rolls	Calculator Adding Machine Slip, 2 1/4"	20	79.50	1,590.00
31	packs	Cambrick Board, long, light purple	4	69.50	278.00
32	pack	Carbon Paper, long, blue	2	749.00	1,498.00
33	pcs	Certificate Frame	6	99.50	597.00
34	pcs	Certificate Holder, short, plastic, black	40	59.50	2,380.00
35	pcs	Certificate Holder, short, plastic, blue	15	59.50	892.50
36	pcs	Certificate Holder, short, plastic, maroon	5	59.50	297.50
37	pcs	Clear Book, long	2	89.50	179.00
38	ream	Colored Paper, Assorted	1	249.00	249.00
39	pcs	Combo Binder Cover, long	3	11.80	35.40
40	pcs	Combo Ring 1/2"	2	49.80	99.60
41	pcs	Combo Ring 1"	8	44.80	358.40
42	unit	Computer Chair, black	1	6,995.00	6,995.00
43	pcs	Computer Ribbon Epson LX 310	5	194.50	972.50
44	pcs	Computer Ribbon Epson LQ 310	10	249.50	2,495.00
45	bxs	Continous Paper, 3 ply, carbonless (9.5 x 11)	10	1,299.50	12,995.00
46	pcs	Correction pen, metal tip	16	59.50	952.00
47	pcs	Correction Tape	332	44.80	14,873.60
48	box	Creamer Pouch 250g	1	2,865.00	2,865.00
49	dozen	Cups	1	559.00	559.00
50	packs	Cutter Blade	2	34.50	69.00
51	pcs	Cutter, heavy duty	2	349.50	699.00
52	pc	Cutter, wood (Paper cutter)	1	1,499.00	1,499.00
53	pc	Dater (Trodat)	1	499.00	499.00
54	pc	Dater Stamp (Paid)	1	149.50	149.50
55	pc	Dater Stamp ("Received")	1	149.50	149.50
56	pcs.	Desktop Ballpen (Black)	5	49.50	247.50
Sub-Total 2					59,271.00

(Total Amount in Words):


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


NEW ISLAND ENTERPRISES
Signature over Printed Name of Supplier

_____ Date

Very truly yours,


MARILOU F. MORILLO
City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No. _____

Certified Correct:

_____ Secretary to the Sanggunian

_____ Date