

PURCHASE ORDER

CITY OF CALAPAN

Supplier: MENTORS GENERAL MERCHANDISE	P.O. No.: <u>0707</u>
Address: Calapan City	Date: <u>06.04.24</u>
TIN: <u>304-587-416-000</u>	Mode of Procurement: Small Value
	PR No./s: <u>0764</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: City Planning and Development Department	Delivery Term: FOB Destination
Date of Delivery: Within thirty (30) days upon receipt of PO	Payment Term: N/60

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pc	DESKTOP COMPUTER (SERVER) Processor: Intel Core i7 12th Gen Memory: 8 GB DDR4 3200MHZ GPU: 2GB DDR5 Motherboard: H610M Storage: 256 GB SSD 1 TB HDD Power Supply: 80+ 600W CPU Casing Monitor: 24 Inch Keyboard and Mouse Mousepad Uninterruptible Power Supply 650VA Operating System Windows 11 Licensed AntiVirus	1	109,997.00	109,997.00
					109,997.00

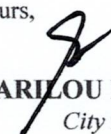
(Total Amount in Words) One hundred nine thousand nine hundred ninety seven pesos only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____


Mentors General Merchandise
 Signature over Printed Name of Supplier

 Date

Very truly yours,

MARILOU F. MORILLO
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct: _____

 Secretary to the Sanggunian

 Date