

# PURCHASE ORDER

## CITY OF CALAPAN

Supplier: <b>MENTORS GENERAL MERCHANDISE</b>	P.O. No.: <u>0861</u>
Address: <b>CALAPAN CITY</b>	Date: <u>07-03-21</u>
TIN: <u>304 - 587 - 416</u>	Mode of Procurement: <u>small value</u>
	PR No./s: <u>1038</u>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

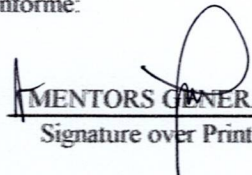
Place of Delivery: <b>New City Hall, Guinobatan, Calapan City</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <b>within thirty (30) days upon receipt of P.O.</b>	Payment Term: <b>N/60</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	<b>DESKTOP COMPUTER</b> <b>Specs:</b> Processor : Core i5 Memory: 8GB DDR4 3200 MHZ Motherboard: H510M CPU: 2GB DDR5 Storage: 256 GB SSD 1TB HDD Power Supply: 80 + 600W CPU casing Monitor : 24 inch Keyboard & mouse Mousepad Uninterruptible Power Supply 650VA 24" LED MONITOR N-VISION: S/N: N240BCSJHP240233720 UPS - SECURE S/N: 310026736E58358300906	1	59,998.00	59,998.00
					<b>59,998.00</b>

**(Total Amount in Words) Fifty - nine thousand nine hundred ninety - eight pesos.**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
**MENTORS GENERAL MERCHANDISE**  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,

  
**MARILOU F. MORILLO**  
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:

\_\_\_\_\_  
Secretary to the Sanggunian

\_\_\_\_\_  
Date