

PURCHASE ORDER
CITY OF CALAPAN

Supplier: <u>MAEZI CATERING SERVICES</u>	P.O. No.: <u>5905</u>
Address: <u>Calapan City</u>	Date: <u>07-27-24</u>
TIN: <u>174-101-414-000</u>	Mode of Procurement: <u>small value</u>
	PR No./s: <u>0297</u>


Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>Urban Planning & Development Department</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>Within seven (7) days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	04/02/2024 hotdog sandwich, cucumber juice, rice, fish fillet, chopsuey, gelatin, bottled water, spaghetti	21	329.00	6,909.00
2	pax	04/04/2024 ham and cheese sandwich, softdrinks, rice, grilled liempo buttered vegetables, bottled water, pancit malabon, juice	21	329.00	6,909.00
3	pax	04/10/2024 chicken sandwich, juice, rice, beef kaldereta, fresh lumpia, gelatin, pansit and bottled water	21	329.00	6,909.00
4	pax	4/16/2024 cassava cake, calamansi juice, rice, fried chicken, vegetable in white sauce with quail egg, gelatin, lomi and bottled water	21	329.00	6,909.00
5	pax	4/19/2024 burger, bottled water, rice, chicken cordon bleu, laing, banana bibingka and chocolate drink	21	329.00	6,909.00
6	pax	4/23/2024 cheese pineapple sandwich, rice kare-kare, fish, buko pandan, buko juice, bottled water, korean noodles	21	329.00	6,909.00
7	pax	4/26/2024 toasted siopao, softdrinks, rice, pork kaldereta, fresh lumpia banana, bottled water pansit palabok, juice	21	329.00	6,909.00
8	pax	4/30/2024 puto pao flan, rice, pork barbeque, c2, mixed vegetables, caramel bar, bottled water, alfredo noodles, juice	21	329.00	6,909.00

(Total Amount in Words) : Fifty five thousand two hundred seventy two pesos only **55,272.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
MARIE MILZON O. REYES
 Signature over Printed Name of Supplier

Very truly yours,

MARILOU F. MORILLO
 City Mayor

Date _____

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

 Secretary to the Sanggunian

Date _____