

PURCHASE ORDER

CITY OF CALAPAN

Supplier: <u>GUHIT ARTS CENTER & SPORTING GOODS</u>	P.O. No.: _____
Address: <u>Calapan City, Oriental Mindoro</u>	Date: _____
TIN: <u>103-779-662-001</u>	Mode of Procurement: <u>SMALL VALUE</u>
	PR No./s: <u>303</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

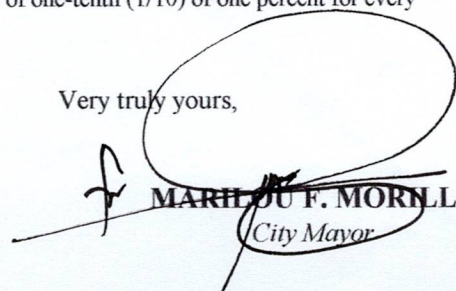
Place of Delivery: <u>CED</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within 30 days</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Recognition of International & National Awardees for Academic Competitions			
1	pc	Tarpaulin	1	1,450.00	1,450.00
2	pcs	Wooden frames	60	95.00	5,700.00
3	pcs	Medals	250	207.00	51,750.00
4	pcs	Trophies	15	960.00	14,400.00
5	pcs	Velum specialty board	30	65.00	1,950.00

(Total Amount in Words) **Seventy Five Thousand Two Hundred Fifty Pesos** 75,250.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____

Very truly yours,

MARIOU F. MORNILLO
City Mayor

Signature over Printed Name of Supplier

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct: _____