

# PURCHASE ORDER

## CITY OF CALAPAN

|   |   |
|---|---|
| Supplier: <b>BESA BLESS ENTERPRISES</b>     | P.O. No.: <u>0711</u>                   |
| Address: <b>Infantado St., Calapan City</b> | Date: <u>06.10.24</u>                   |
| TIN: <u>911-336-928-000</u>                 | Mode of Procurement: <b>Small Value</b> |
|   | PR No./s: <b>713</b>                    |

Gentlemen:

✓ Please furnish this Office the following articles subject to the terms and conditions contained herein:

|  |                                       |
|--|---------------------------------------|
| Place of Delivery: <b>City Government of Calapan</b>                 | Delivery Term: <b>FOB Destination</b> |
| Date of Delivery: <b>within seven (30) days upon receipt of P.O.</b> | Payment Term: <b>N/60</b>             |

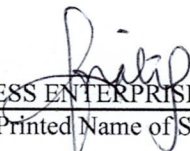
| Stock/<br>Property No. | Unit | Description   | Quantity | Unit Cost | Amount    |
|------------------------|------|---|----------|-----------|-----------|
|                        | pcs  | NEWSLETTER PRINTING<br><br>8 pages colored front & back, colored centerfold, bookpaper, size 11"x13 | 7,500    | 12.30     | 92,250.00 |

**(Total Amount in Words) NINETY TWO THOUSAND TWO HUNDRED FIFTY PESOS 92,250.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
**BESA BLESS ENTERPRISES**  
 Signature over Printed Name of Supplier

  
**MARLOU F. MORILLO**  
 City Mayor

\_\_\_\_\_  
Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_