

OK WITH **POSTED**

**PURCHASE REQUEST**

Date: 2/24/2024

LGU: **CITY OF CALAPAN**



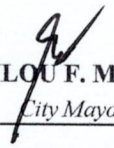
Fund: Trust Liabilities - Student Parliament Fund,  
Trust Liabilities - Cultural Fund

Department: CCC PR No.: 0140  
Section: \_\_\_\_\_ FPP: \_\_\_\_\_

Date: 02/22/2024

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
<b>Greener Horizons: CCC 16th Founding Anniversary</b>					
<b>LOT 1</b>					
1	pieces	Certificate Holder (short)	30	150.00	4,500.00
2	pieces	Certificate Holder (long)	30	180.00	5,400.00
3	reams	Vellum Board (220gsm White 100 pcs.) (short)	2	560.00	1,120.00
4	reams	Vellum Board (220gsm White 100 pcs.) (long)	2	650.00	1,300.00
5	boxes	Bond Paper (long)	2	280.00	560.00
6	boxes	Bond Paper (short)	2	300.00	600.00
7	boxes	Bond Paper (A4)	1	280.00	280.00
8	pieces	Folders (long)	30	18.00	540.00
9	set	Printer Ink Set - Brother BT5000, C/M/Y & BT60000 BK	1	2,100.00	2,100.00
10	boxes	Pencil #2	2	180.00	360.00
11	pieces	White Board Marker	5	78.00	390.00
12	piece	Quaff Paper Cutter metal base (A4)	1	600.00	600.00
13	piece	Heavy duty, adjustable, collapsible tripod,	2	800.00	1,600.00
14	pieces	Token	57	500.00	28,500.00
15	piece	Picture frame (A4)	30	300.00	9,000.00
16	piece	Certificate Holder (A4)	30	150.00	4,500.00
17	pack	Vellum Papers A4	2	400.00	800.00
18	boxes	Pencil #2	2	150.00	300.00
19	ream	Hard Copy Bond Paper (long)	2	350.00	700.00
20	piece	Heavy Duty Gun Tacker	1	700.00	700.00
21	box	Gun Tacker Staple Wire	3	150.00	450.00
22	ream	White Folder (long)	1	350.00	350.00
23	set	Ink (for Brother DCP-T420W)	2	500.00	1,000.00
24	box	Battery Triple A (mic)	1	350.00	350.00
25	pack	Bobby pin	3	50.00	150.00
26	piece	Permanent marker	3	80.00	240.00
SUB-TOTAL 1					66,390.00

Purpose: Supplies for CCC 16th Founding Anniversary: Greener Horizons

Requested by:	Cash Availability:	Approved by:
Signature: 		
Printed Name: <b>RONALD F. CANTOS</b>	<b>NICASIO D. CATAPANG</b>	<b>MARILOU F. MORILLO</b>
Designation: <i>College Administrator</i>	<i>City Treasurer</i>	<i>City Mayor</i>

0182

CC-16