

POSTED

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# PURCHASE REQUEST

Date: 11/23/2023

LGU: **CITY OF CALAPAN**

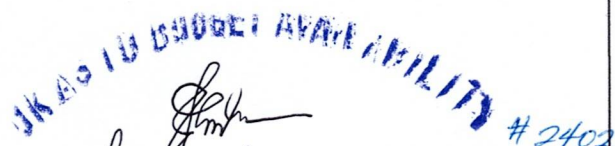
Fund: **GENERAL FUND**

Department: CMO  
Section: \_\_\_\_\_

PR No.: 2469  
FPP: \_\_\_\_\_

Date: 11/20/2023

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	unit	Multi- Function Digital copier/printer/Scanner  Specifications: Functions: print, scan, copy Operational panel: 4-line LCD Warm-up time: 19 seconds First output time: 6.5 seconds Continuous output speed: 27 print per minute Memory: standard 512MB ARDF Capacity: 50 sheets	1	150,000.00	150,000.00
					150,000.00

  
*[Signature]*  
**LORIETA R. A. GALICIA**  
**CASH-CITY BUDGET OFFICE**  
*PPE - Office Equipment*

Purpose: To be used by the City Mayor's Office

Requested by:	Cash Availability:	Approved by:
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>