PURCHASE ORDER
CITY OF CALAPAN

Supplier: **PHILIPPINE DUPLICATORS INC.**	P.O. No.:	0599
Address: **PARAÑAQUE CITY**	Date:	05.08.24
	Mode of Procurement:	**SMALL VALUE**
TIN: 000-412-893000	PR No./s:	2469

Gentlemen:

    Please furnish this Office the following articles subject to the terms and conditions contained herein:

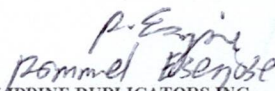|		
Place of Delivery: **CGC**	Delivery Term: **FOB Destination**	
Date of Delivery: **within 7 days upon delivery of receipt**	Payment Term: **N/60**	

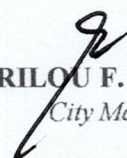| Stock/ Property No.	Unit	Descriprtion	Quantity	Unit Cost	Amount
1	unit	Multi- Function Digital copier/printer/Scanner Specifications: Functions: Print,scan, copy Operational panel: 4-line LCD Warm-up time: 19 seconds First output time: 6.5 seconds Continuous output speed: 27 print per minute Memory : standard 512MB ARDF Capacity : 50 sheets	1	149,998.00	149,998.00
					149,998.00

(Total Amount in Words) One Hundred Forty Nine thousand Nine Hundred Ninety Eight pesos Only

    In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Pommel Espose
PHILIPPINE DUPLICATORSNC,
Signature over Printed Name of Supplier

05. 08. 24
Date

Very truly yours,

MARILOU F. MORILLO
City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct: