

PURCHASE ORDER

CITY OF CALAPAN

Supplier: LUCKY TYNES TRADING	P.O. No.: <u>2857</u>
Address: <u>Novaliches Quezon City</u>	Date: <u>12.20.20</u>
TIN: <u>261-614-033-000</u>	Mode of Procurement: <u>Small Value</u>
Gentlemen:	PR No./s: <u>2561</u>


Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>Calapan City</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within seven (7) days upon receipt of P.O.</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	boxes	Ballpen,ballpoint, fine, 12's, blue	2	249.90	499.80
2	boxes	Ballpen,ballpoint, fine, 12's, black	10	249.90	2,499.00
3	boxes	Ballpen,ballpoint, 12's, black	5	79.90	399.50
4	rms	Bookpaper A4	6	259.90	1,559.40
5	rms	Bookpaper, sub20,70g/m2, short	35	249.90	8,746.50
6	rms	Bookpaper, sub20,70g/m2, long	30	259.90	7,797.00
7	pcs	Battery, AA, 1.5v	12	34.90	418.80
8	pcs	Ballpen Organizer	2	549.90	1,099.80
9	pcs	Ballpen Holder	6	154.90	929.40
10	pcs	Calculator, 14 digits, 2 way power	5	1,549.90	7,749.50
11	pcs	Calculator, 12 digitss	2	1,299.90	2,599.80
12	bottle	Dishwashing, Liquid, 250ml, antibac	6	94.90	569.40
13	boxes	Disposable gloves, 8 size, large	4	994.90	3,979.60
14	boxes	Envelop, brown, short	12	1,259.90	15,118.80
15	bottle	Fabric conditioner, 900ml	6	249.90	1,499.40
16	bundle	Garbage bag, biodegradable, 10's large	12	124.90	1,498.80
17	pcs	Highlighter, assorted color	24	44.90	1,077.60
18	pcs	Mouse pad	8	79.90	639.20
19	pcs	Puncher, heavy duty, 2 holes	3	449.90	1,349.70
20	unit	PRINTER-Model- L120 Specs: Single Function Inkjet printer DIY Printing-Print Speed up to 8/.5ipmj for black and white 4.5ipm	2	9,799.90	19,599.80
21	roll	Plastic cover, thick, big roll	1	2,499.90	2,499.90
22	pcs	Pentel Pen, broad, (black)	6	52.90	317.40
23	boxes	Pentel pen (black)	4	649.90	2,599.60

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Marissa Q. Ella
LUCKY TYNES TRADING
 Signature over Printed Name of Supplier

Very truly yours,

MARILOU F. MORILLO
 City Mayor

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

 Secretary to the Sanggunian

Date