

PURCHASE ORDER

CITY OF CALAPAN

Supplier: <u>BK'S CATERING SERVICE</u>	P.O. No.: <u>0657</u>
Address: <u>Calapan City</u>	Date: <u>09.18.24</u>
TIN: _____	Mode of Procurement: <u>SMALL VALUE</u>
	PR No./s: <u>390</u>


Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>CGC</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>within 7 days upon delivery of receipt</u>	Payment Term: <u>N/60</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Snacks AM: Spaghetti and water	200	79.00	15,800.00
2	pax	Lunch: Chicken adobo, Rice, Mixed vegetables and water	200	149.00	29,800.00
3	pax	Snacks PM: Juice, ham and cheese sandwich	200	79.00	15,800.00
					61,400.00

(Total Amount in Words) Sixty one Thousand four Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


BK'S CATERING SERVICE
 Signature over Printed Name of Supplier
09.18.24
 Date

Very truly yours,

MARILOU F. MORILLO
 City Mayor

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct: _____

Secretary to the Sanggunian
Date